



Edinburg Common School
Board of Trustees Meeting Agenda
April 18, 2023 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance
- B. Roll Call
- C. Welcome
- D. Privilege of the Floor
- E. Agenda Changes
- F. Board Reports/Announcements
- G. Superintendent Reports/Announcements
 - Swatting Threats
 - Mohawk Sacandaga Annual Meeting and Dinner 4/5/23
 - Learning Targets and HFM BOCES Updates
 - RTI/Special Education Scheduling for 23-24'
 - Summer Fun Program
 - Drama Club Production: The Jungle Book
 - NCS Graduation 6/23/23 / ECS Graduation 6/26/23
 - Total Solar Eclipse 4/8/24
 - Utica National Annual Risk Management Seminar 3/21/23
- H. Director of Health and Safety/Business Manager Reports
 - Utica National Award
 - Budget update
 -

II REQUEST FOR BOARD ACTION

- A. Board Members
 - 1. Approve the transcript of Board minutes from March 21, 2023
 - 2. Approve CSE/CPSE recommendations
 - 3. Approve the 2023-2024 Computer technology Plan
 - 4. Approve School Business Manager/Director of Health and Safety Contract
 - 5. Approve Medicaid Contract with Spec Ed Solutions
 - 6. Approve Music Teacher Contract
 - 7. Approve Audit Management Letter
- B. Treasurer
 - 1. Approve the treasurer reports
 - 2. Approve the payment of claims
 - 3. Approve the 2023-2024 Proposed Budget

4. Accept Utica National Award
5. Approve Budget Transfers

C. Superintendent

1. Appoint Election Inspectors
2. Approve "Give Back" Snow Day
3. Accept Resignation

III PRIVILEGE OF THE FLOOR

IV ADJOURNMENT

Dates to Remember:

April 26, 2023	8:00 am Board of Trustees Meeting
May 5, 2023	2:30 pm Eagle Afternoon
May 8, 2023	11:45 am Dismissal ½ day PD
May 9, 2023	6:00 pm Board of Trustees Meeting

E.C.S. Mission: To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-1

Action Date April 18, 2023

Effective Date: April 18, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the March 21, 2023 board meeting.

Cost Analysis:

Notes:



Edinburg Common School
Board of Trustees Meeting Agenda
March 21, 2023 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 18:00
- B. Roll Call
 - Angela Ludwig ☒
 - Michelle Ellis ☒
 - Sandy Moore ☒
 - Robert McCloskey ☒
 - Dr. Mary Ann Borden ☒
 - Meaghan Cherry ☐ ABS
- C. Welcome
- D. Privilege of the Floor - None
- E. Agenda Changes - None
- F. Board Reports/Announcements - None
- G. Superintendent Reports/Announcements
 - STEM Room
 - The BOT took a tour of the STEM room. Dr. Borden asked where the funding comes from? Mrs. Moore explained about the grants we receive.
 - Rick Timbs Meeting at HFM Boces 3/7/23
 - Ms. Ellis and Mrs. Moore attended the meeting. Part of the discussion was regarding budgets and that the school districts should not leave any money on the table.
 - Mr. McCloskey stated the state is flush with cash right now but won't be in a few years.
 - Special Education Meeting at HFM Boces 3/10/23
 - Ms. Ellis attended the meeting where they discussed where students have been and where they are going.
 - Upcoming Superintendent's Conference Day 3/17/23
 - CPR training and Active Shooter training were completed today.
 - Half Professional Development Day 3/20/23
 - Utica National School Safety Conference 3/21/23
 - Ms. Ellis and Mrs. Moore attended the conference.
 - The main discussion was about drug abuse and what to look for.
 - Progress on State Testing Data
 - Shared state testing goals - standards, learning targets, start pre-k and work up to 6th to align curriculum.
 - Progress on Superintendent's 22-23 Goals
 - HFM Boces Annual Meeting and Dinner 4/5/23
 - Family STEM Night 5/16/23
- H. Director of Health and Safety/Business Manager Reports
 - Budget update

- See proposed budget handout.

II REQUEST FOR BOARD ACTION

A. Board Members

1. Approve the transcript of Board minutes from February 14, 2023
Res#0106-23
Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the February 14, 2023 board meeting.
Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0
2. Approve CSE/CPSE recommendations
Res#0107-23
Be it RESOLVED, that the Board of Education hereby approves the CSE/CPSE recommendations for students: 100197 & 100289.
Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0
3. Approve 2023-2024 School Calendar
Res#0108-23
Be it RESOLVED, that the Board of Education hereby approves the 2023-2024 Edinburg Common School District calendar.
Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0
4. Approve Catholic Charities Contract
Res#0109-23
Be it RESOLVED, that the Board of Education hereby approves the Prevention Counseling Contract with Catholic Charities for the 2023-2024 school year.
Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0
5. Approve West & Company Contract
Res#0110-23
Be it RESOLVED, that the Board of Education hereby approves the Proposal for Auditing Services by West and Company for years ending June 30, 2024, 2025 and 2026.
Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0
6. Approve Certified Water Operator Contract
Res#0111-23
Be it RESOLVED, that the Board of Education hereby approves the contract for the Certified Water Operator, with Kenneth Cramer, for the 2023-2024 school year.
Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0
7. Approve Updates to Policies:
 - a. 5100 - Attendance

b. 5300 - Code of Conduct

Res#0112-23

Be it RESOLVED, that the Board of Education hereby reviewed and approves the updates to policies #5100 – Attendance and #5300 – Code of Conduct.

Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0

8. Approve proposition to purchase a bus

Res#0113-23

Be it RESOLVED, that the Board of Education hereby adopts the following proposition for consideration by the voters of the district at the budget vote on May 16, 2023.

Shall the Board of Education of Edinburg Common School District be authorized to

(1) Resolved that the Board of Education of the Edinburg Common School District is hereby authorizing the purchase of one (1) forty-eight (48) passenger type school bus not exceeding \$141,025.00 with funding from the Bus Reserve Fund.

Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0

9. Approve proposition to create a Bus reserve

Res#0114-23

Be it RESOLVED, that the Board of Education hereby adopts the following proposition for consideration by the voters of the district at the budget vote on May 16, 2023.

Shall the Board of Education of Edinburg Common School District be authorized to

(1) Establish a reserve fund to be known as the Bus Purchase Reserve Fund effective July 1, 2023, the purpose of which is to finance the cost of acquisition of school buses and vehicles, and

(2) Commencing with the 2023-2024 school year and in each of the next nine fiscal years, deposit into said Bus Purchase Reserve Fund: \$35,000.00 per year and any such portion of the unallocated fund balance as determined by the Board of Education. The ultimate amount of such fund is \$350,000.00. The duration of such fund is ten (10) years.

Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0

B. Treasurer

1. Approve the treasurer reports

Res#0115-23

Be it RESOLVED, that the Board of Education hereby approves the Treasurer's report consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0

2. Approve the payment of claims

Res#0116-23

Be it RESOLVED, that the Board of Education hereby approves the Payment of Claims as listed on Warrant #9.

Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0

3. Rescind Acceptance of Donation

Res#0117-23

Be it RESOLVED, that the Board of Education hereby rescinds the Donation of \$800.00 from Eleanor Duffel to be used for the Edinburg Common School Community.

Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0

C. Superintendent

1.

III PRIVILEGE OF THE FLOOR - None

Angela Ludwig made a motion to enter into executive session at 18:45 to discuss employment of a particular person. Dr. Mary Ann Borden seconded the motion and all were in favor.

Angela Ludwig made a motion to return to regular session at 19:50 Dr. Mary Ann Borden seconded the motion all were in favor.

IV ADJOURNMENT

Angela Ludwig made a motion to adjourn at 19:50. Dr. Mary Ann Borden seconded the motion all were in favor.

Respectfully Submitted,

Meaghan Cherry
District Clerk

Dates to Remember:

March 16th - 6:00 Slice and a Story

March 21, 2023 Minutes Draft

March 17th - No School - Superintendent Conference Day

March 20th - 11:45 Dismissal - PD Day

March 21st - 1:45 Discovery Kids

April 4th - 1:45 Discovery Kids

April 6th - 8:45 Eagle Afternoon

April 7th - No School Good Friday

April 10th-14th No School Spring Break

April 18th - 6:00 Board Meeting

E.C.S. Mission: To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-2

Action Date April 18, 2023

Effective Date: April 18, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the CSE/CPSE recommendations for students: 2195, 2227, 100144 & 100229.

Cost Analysis:

Notes:

Edinburg Common School

Student: 'Board of Education Copy'

**Edinburg Common School
Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'				AltID#: 2227		Grade: 07			
Meeting Date		BOE Date		Committee / Reason		Decision		Placement Recommendation / School	
06/07/2022		06/14/2022		Section 504 Committee / Annual Review		Section 504		/ Edinburg Common School	
Recommended Program/Service		Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations
Occupational Therapy		09/05/2023	06/26/2024	Small Group	1	Weekly	30min.	Therapy Room	
Physical Therapy		09/05/2023	06/26/2024	Small Group	1	Weekly	30min.	Therapy Room	

Edinburg Common School Committee Meeting Recommendations for Board of Education

Student: 'Board of Education Copy'			AltID#: 100144		Grade: 06	
Meeting Date	BOE Date	Committee / Reason	Decision	Disability	Placement Recommendation / School	
03/06/2023	03/14/2023	Committee on Special Education / Annual Review	Classified	Learning Disability	Home Public School District(HPSD) / Edinburg Common School	
Recommended Program/Service						
Start Date	End Date	Ratio	Frequency	Period	Duration	Location
09/05/2023	06/26/2024	5:1	3	Weekly	30min.	Resource Room
Resource Room Program (Reading Support)						
09/05/2023	06/26/2024	Direct	5	Weekly	30min.	Classroom
Consultant Teacher Services (Reading Support)						
Service Delivery Recommendations Isabella will be pulled one on one for to work on materials related to her annual goals.						

**Edinburg Common School
Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'				AltID#: 100229		Grade: 07	
Meeting Date	BOE Date	Committee / Reason	Decision	Disability	Placement Recommendation / School	<u>Service Delivery Recommendations</u>	
03/27/2023	04/11/2023	Committee on Special Education / Annual Review	Classified	Learning Disability	Home Public School District(HPSD) / Edinburg Common School		
<u>Recommended Program/Service</u>							
Integrated Co-teaching Services (Reading Support)		Start Date	End Date	Ratio	Frequency	Period	Duration
		09/05/2023	06/26/2024		5	Weekly	30min.
Resource Room Program		09/05/2023	06/26/2024	5:1	5	Weekly	40min.
Integrated Co-teaching Services (Math Support)		09/05/2023	06/26/2024		5	Weekly	30min.
Counseling		09/05/2023	06/25/2024	Individual	1	Weekly	30min.
						Location	
						Classroom	
						Resource Room	
						Math Class	
						Counselor's Office	

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-3

Action Date: April 18, 2023

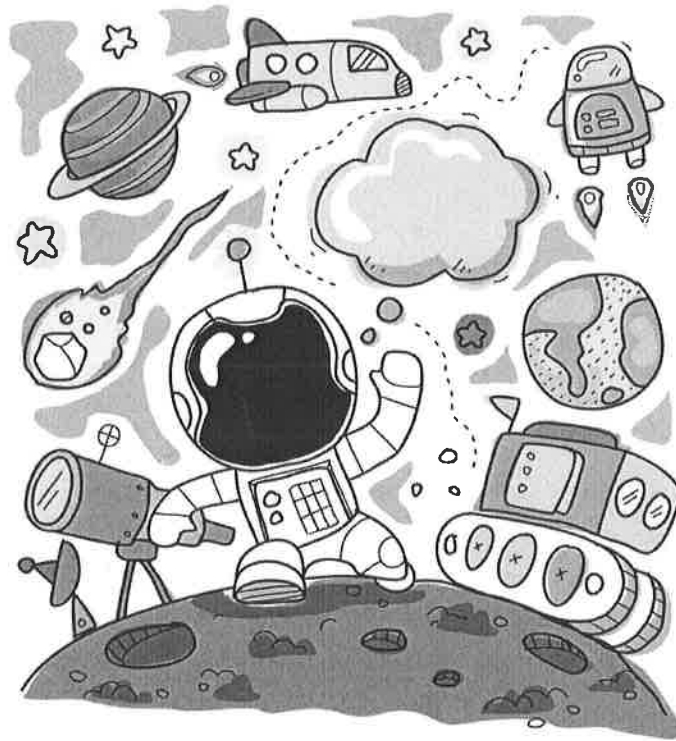
Effective Date: July 1, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the updates to the Computer Technology Plan for the 2023-2024 school year.

Cost Analysis:

Notes:

Edinburg Common School Computer Technology Plan



One-Year Plan 2023-2024 (Year Change)

~~Eagles Inspiring Growth & Nurturing Innovation Through~~
~~Exploration~~

Board of Trustees Approved:

April 8, 2008

Updated:

~~July 12, 2011~~

~~July 1, 2014~~

~~August 9, 2017~~

~~June 10, 2019~~

~~February 11, 2020~~

~~November 10, 2020~~

April 12, 2022 April, 18, 2023

Technology Committee:

Thomas E. Moore Jr., Chairperson

Kathryn Matthews, Pre-Kindergarten

Julie Hampton, Math

Wendy Ferguson, CSEA/LTA

Meaghan Cherry, School Secretary

Eric Dame, Parent Liaison

Angela Ludwig, Board Liaison

Table of Contents

Introduction.....	2
Mission Statement.....	3
District Goals & Objectives.....	3
Timeline.....	5
Technology Expansion.....	6
Staff Development.....	6
Evaluation.....	7
Funding.....	7

Introduction

Since the development of the Edinburg Common School Technology Plan in 1995 many goals have been accomplished. However, there is a continued need for the technology plan to be updated to support learning opportunities for the district.

The Edinburg Common School District Technology Plan will be used to develop and implement technology acquisition and use directly affecting PreKindergarten – 6 grade students, teachers, administrators, and parents. It establishes goals for students, teachers and other educational professionals, school administrators, prospective teachers, and parents to help meet the standards set by the New York State Department of Education.

Vision

High quality learning technologies will be available in all classrooms. Learning technologies will be widely and equitably used to support the education of students, teachers, administrators, parents and the community in helping all students to achieve New York State learning standards.

Educational technology applications will increase student involvement and improve student achievement by providing access to technology that allows them to analyze information, solve problems, collaborate with others, and communicate their thoughts and ideas. Effective use of learning technologies will allow students to become self-directed, self-motivated, and lifelong learners.

Teachers will increasingly be facilitators of student learning through proficient use of learning technologies. All teachers will receive, job embedded, ongoing professional development in integrating technology into their curriculum and instruction. Teachers will incorporate resources in their teaching strategies to address multiple learning styles, to motivate, engage, and support student exploration and growth.

Learning technologies will be available to all teachers to support their own professional development and learning. Resources for teachers, available at anytime and any place, will include:

- Samples of effective curricula and lesson plans aligned with New York State Next Generation Learning Standards, shifts, and Common Core Standards;
- Samples of student work and assessments;
- Opportunities to engage in dialogue and virtual mentoring relationships with colleagues both in and out of district;
- Web based applications that allow teachers and administrators to build relationships with parents and communities; and
- Management tools that expedite administrative tasks, freeing up more time for direct student interaction.

Mission

The Mission of Edinburg Common School is to provide students with the technological resources needed to establish an innovative learning community that inspires, engages, and empowers students to become lifelong learners and productive global citizens.

I. Goals and Objectives

In order to meet the goals of this Technology Plan, measurable objectives have been established. This section of the plan specifies these objectives.

Goal 1: Every student will have the opportunity to use learning technologies to access and analyze information in ways that develop higher order thinking skills, increase problem solving skills, and support their confidence in using technology skills needed for success now and in their future studies.

Objective 1.1: The Edinburg Common School District will equitably allocate fiscal, staff and professional development resources to ensure that the acquisition, maintenance, and use of

high quality learning technologies support all students in achieving New York State technology standards.

Timeline: Ongoing

Goal 2 : Every teacher and prospective teacher will work to gain technology competencies needed to effectively use technology in supporting student achievement of the New York State Common Core Learning Standards and Next Generation Learning Standards.

Objective 2.1: The Edinburg Common School District will allocate professional development resources to ensure that all teachers are adequately supported with the resources and skills they need to confidently integrate technology into their curriculum and instruction.

Timeline: Ongoing

Goal 3 . Every administrator and prospective administrator will be technologically literate; will provide leadership in integrating technology into curricula, instruction, and student learning activities; and will have access to technological resources that support them in developing management systems and in creating a school climate and culture that results in high student achievement for all population groups. Such resources include but are not limited to; StaffTrac, Planbook, and Schooltool.

Objective 3.1: The Edinburg Common School District will allocate sufficient professional development resources to ensure that all administrators and teachers are adequately supported with the resources and skills they need to confidently integrate high quality learning technologies into curriculum and instruction.

Timeline: Ongoing

Goal 4 : In order to support parents in monitoring and reinforcing the instruction their child receives at school, parents will have access to one or more of the following: web based information about their children's learning environment, climate, and outcomes, as well as a wide range of student activities that can help parents assist their children at home. (Planbook, SeeSaw, ~~Raz-Kids~~ (Remove), Remind, iReady, ~~IXL~~ (Remove), Google Classroom, etc.) The goal will be for all parents to

participate in one or more of these programs based on individual grade levels.

Objective 4.1: The Edinburg Common School District will engage parents through the development of electronic school parent community communications mechanisms (i.e. email, Remind, Facebook, SeeSaw (Add), school website).

Timeline: Ongoing

Goal 5 : The Edinburg Common School District will develop, implement, and evaluate a plan for technology uses that support the New York State Learning Standards, including those for technology literacy, by all students, teachers, and other education professionals and include Federally mandated protection from inappropriate materials.

Objective 5.1: The Edinburg Common School will collaborate with BOCES to ensure that district technology plans are consistent with the Northeastern Regional Information Center (NERIC) Chapter 793 plans. <https://neric.org/about-us/chapter-793-plan/>

Objective 5.2: Students will be provided access to technology for the purposes of students' learning opportunities.

Objective 5.3: Professional development in integrating technologies into curriculum and instruction will be high quality, intensive and sustained.

Objective 5.4: District technology plans will have in place a policy of Internet safety for minors that includes the operation of a technology protection measure for any of its computers with Internet access that protects against access to visual depictions that are obscene, child pornography, or harmful to minors; and will ensure that such technology protection is enforced during any use of computers by minors. Further, similar protection against visual depictions that are obscene, or child pornography, must be ensured for such computers even when used by adults. (Common Sense Media)

Timeline: Ongoing

~~**Goal 6 :** The Edinburg Common School will implement the plan for the 2015 – 2016 School Bond Act grant allocation. The district will update all current access points, POE switches, firewall, UPS,~~

~~and purchase a server for student data backup. Additionally, the district will install IWB panels, 3D printers, filament, Chromebooks, iPads, as well as all necessary mounts and wiring. This will greatly increase our connectivity, classroom integration across the curriculum and one to one initiative.~~

~~*Timeline: Scheduled to be completed by the end of the 2019-2020 school year. (Due to the Covid-19 pandemic the timeline is scheduled to be completed by the end of the 2022-2023 school year.) (Remove)*~~

Goal 6: The Edinburg Common School will seek ongoing input, feedback, and assistance from representatives of all the educational community to collaboratively develop, implement, evaluate, and revise the educational technology plan for the district, to continue to build educational technology capacity, and to ensure the most relevant and highest possible quality of support for all members of the teaching and learning community.

Timeline: Ongoing

Goal 7: The Edinburg Common School shall take steps to minimize its collection, processing and transmission of PII (Personal Identifiable Information) in accordance with the Ed Law 2d.

Objective 7.1: Edinburg Common School shall not sell PII nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.

Objective 7.2: Edinburg Common School shall ensure it has provisions in contracts with 3rd Party Contractors or in separate data sharing and confidentiality agreements that require the confidentiality of shared student data or teacher or superintendent data be maintained in accordance with federal and state law and the educational agency's data security and privacy policy.

Objective 7.3: Ensure that Third Party Contractors have Data Security and Privacy Plans which address required elements and incorporate such Plan into contract.

Objective 7.4: Incorporate Parents Bill of Rights/Supplemental Assurances into Agreement.

Timeline for Hardware

~~2014 - 2015~~

~~Replacement: 10 - 15% of computers in the district~~
~~Upgrades Hardware & Software: \$ 9,000~~

~~2015 - 2016~~

~~Replacement: 10 - 15% of computers in the district~~
~~Upgrades Hardware & Software: \$ 9,000~~

~~2016 - 2017~~

~~Replacement: 10 - 15% of computers in the district~~
~~Upgrades Hardware & Software: \$ 9,000~~

~~2017 - 2018~~

~~Replacement: 10 - 15% of computers in the district~~
~~Upgrades Hardware & Software: \$ 9,000~~

~~2018 - 2019~~

~~Replacement: 10 - 15% of computers in the district~~
~~Upgrades Hardware & Software: \$ 9,000~~

~~2019 - 2020~~

~~Replacement: 10 - 15% of computers in the district~~
~~Upgrades Hardware & Software: \$ 9,000~~

~~2020 - 2021~~

~~Replacement and Repair: Upgrades to all Hardware, Software, and any and all peripherals: \$10,500~~

(Remove- Not needed)

2021-2022

Replacement and Repair: Upgrades to all Hardware, Software, and any and all peripherals: \$11,500

2022-2023

Replacement and Repair: Upgrades to all Hardware, Software, and any and all peripherals: \$12,500

2023-2024

Replacement and Repair: Upgrades to all Hardware, Software, and any and all peripherals: \$12,500 (New)

II. Strategy for District Expansion of Technology Capabilities

- a. Purchase additional hardware, as needed, to create and maintain a network that permits implementation of all goals contained within the plan.
- b. Ongoing purchase of technology related instructional equipment to enhance instruction.
- c. Ongoing modernization of the library/media center and creation of an audio video classroom to develop functional technology instructional resources.
- d. Investigate any schoolwide education programs to be used in the district (i.e. IReady, STEMscopes, CKLA).
- e. The IT Network Manager within the district will monitor computers, networks, hardware, and software used throughout the building including usage, repairs, and replacements.
- f. Upgrade existing hardware and software.

III. Staff Development Related to the District Technology Course of Study (These training sessions will occur during regular half-day professional development sections.)

- a. Develop multiple computer training sessions each year to build computer knowledge and skill aligned to district curricula and technology including but not limited to software, STEMscopes, Google Classroom, Data Analysis tools, Cleartouch Resources, Computer based testing, IReady, Robotics, Sora etc... Use of audiovisual

equipment for recording and self evaluating teaching (and student) abilities as well as for student use as well.

- b. Modeling the integration of technology. ~~and STEM curriculum development and sharing.~~

IV. Evaluation

- a. Monitor and observe the technology plan by the Technology Committee, IT Network Manager, and Administration.
- b. Monitor the effectiveness of the staff training sessions by the Superintendent (i.e. Staff Survey).
- c. Monitor the effectiveness of technology use in achieving instructional goals by the Superintendent.
- d. Modify the technology plan and related policies, as necessary, to meet the needs of both the educational community and the community at large by the Technology Committee.

V. Funding

- a. Funds provided by the district – The District will plan annual funds for replacement, repair, upgrades to all hardware, software, and any and all other peripherals.
- b. State and Federal Funds – Grants that are secured by the district for the development of technology. Such grants include but are not limited to; IDEA 619, IDEA 611, Title IV Part A, and REAP.

Plan Review:

Plan review will occur on a yearly basis. Updates will be made in accordance to the New York State Common Core Learning Standards, Next Generation Learning Standards and NYSED content.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-4

Action Date: April 18, 2023

Effective Date: July 1, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the Director of Health and Safety contract.

Cost Analysis:

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-5

Action Date: April 18, 2023

Effective Date: April 18, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the contract for Medicaid Services with SpecEd Solutions for the 2023-2024 school year.

Cost Analysis: \$100.00 per month

Notes:



THIS AGREEMENT made and entered into, on this day, July 1, 2023, by and between the **Edinburg Common School**, a public body corporate, located in the business office address of 4 Johnson Road, Edinburg, NY, 12134 herein after referred to as "District", and *SpecEd Solutions*, located at 827 Ford Road, Melrose, NY 12121 as the "company".

Representatives per department:

SpecEd Solutions Representatives:

Heidi Calhoun – President, contract management
Erika Vorce – Delivery and Client Management

Heidi@sesmedicaid.com
EVorce@sesmedicaid.com

WHEREAS, *SpecEd Solutions* has represented to the District that it has expertise in the preparation, submission and reconciliation of Medicaid reimbursement claims resulting in the collection of funds that are due organizations such as the District for past and future services; and the District is desirous of contracting with a consultant with the expertise in the field of collection and subsequent reconciliation of Medicaid claims due the District for services rendered to disabled children in the School District and others, and;

WHEREAS, the District and *SpecEd Solutions* have agreed upon the following terms and conditions for *SpecEd Solutions* to perform services that the District needs in order to be fully compensated for rendering services to disabled persons and others in accordance with the laws of the United States and the State of New York for the mutual benefit of both organizations; and;

NOW, THEREFORE, in consideration of the premises and obligations set forth herein and for other good and valuable consideration, the receipt of which and the adequacy of which is hereby acknowledged by each of the parties, it is agreed as follows:

1. TERM

This agreement shall commence after the signing of both parties. It shall remain in effect for an initial period one (1) year. The agreement shall automatically be renewed annually for one (1) year terms thereafter, unless terminated in writing upon ninety (90) days' notice by either party. Termination must be received from the Superintendent of Schools, acknowledging said termination.

Each party will notify the other in the event that key participants change in the delivery and accepting of this agreement and personnel are replaced with suitable alternatives.

Each party with adhere to any and all legal or compliance restrictions set forth that include, but not limited to; HIPPA, State and Federal law/regulations.

2. MONTHLY SERVICE FEE

The District agrees to pay *SpecEd Solutions*, a fee at the rate of \$100/ Month. An invoice will be generated by *SpecEd Solutions* each month, *SpecEd Solutions* payment requests will be sent to the appropriate department's fiscal unit. Payment is due 30 days of receipt of invoice.

3. *SpecEd Solutions* RESPONSIBILITIES:

***SpecEd Solutions* will use best effort to satisfy these basic service deliveries;**

Work Performed:

- Committed to quarterly billing in compliance with District policy for all Medicaid eligible services through the Special Education Department, for the time period of:
 - A. Create Demographic/ Billing Claims and submit to the CNYRIC for claims processing and eligibility determination of the CSE special education population. Billing system updated with this information, monthly
 - B. Annual Identification of Medicaid Eligible population, for the district, using district's special education system
 - C. Validate eligible providers, as directed by law, for billing service provided
 - D. Comply with requirements for access to state and federal data bases for use on behalf of the District
 - E. Provide CSE Management and Fiscal Reports, at time of claim submission, to applicable departments
 - F. Track all claims submitted, and payment has been received. Report as necessary.
 - G. Reconcile payments using necessary billing/remittance statements. Report as necessary
 - H. Monthly "Near Match" eligibility corrections
 - I. Provider Verifications/exclusion checks.

Services provided at additional, nominal cost:

- A. Provides sample blank monthly session reporting forms, bus logs and referrals/scripts to district, for completion by appropriate therapists - as requested.
- B. Ongoing CSE/Provider Management Tools – Provide updated, monthly eligibility listing, along with updated Related Service Listings– as requested
- C. Audit compliance evaluation and report services
- D. Provide training and best practice training to qualified service delivery professionals and administration.
- E. A Recoup Claiming Service – we will go back to correct and find any missing billing 10 months back. A fee of a ½ year rate will be invoiced to the district.

4. **School District RESPONSIBILITIES**

The District will use its best efforts to assist *SpecEd Solutions* in completing this agreement, including, but not limited to the expeditious processing of claims and billings and providing the necessary information to properly facilitate this Agreement.

- A. Timely notification of related personnel changes within the school district that assist in facilitating Medicaid billing.
- B. Provide an UDO/Initial Observation student list for the new school year, by 7/31 each school year for ESY Services, and 9/30 each school year for School Year Services, and then monthly from those dates on – due by the 15th of each month
- C. Provide training for procedure and compliance to staff/ contractors responsible for special education system entry, for verified billing.
- D. Provide timely access to Special Education Computer System, for i.e., IEP Direct, Clear Track, etc. to access needed information.
- E. Mail completed monthly service session **paper** forms from qualified service providers to SpecEd Solutions on a **monthly** basis, if system applicable. Examples: Paper Nursing Sessions Notes, Paper Outside Provider Sessions Notes, Paper Bus Logs – due by the 15th of each month.
- F. Allow SpecEd Solutions access to supporting claim documentation, such as IEPs, evaluations, Physicians Orders, and other progress notes, and IEP Systems used by district.
- G. Acceptable means of communication; Electronic mail (email), Fax, Postal Service and Secured Portal Communications
- H. Timely notification for providing SpecEd Solutions with updates, new software, meeting notices, from the Regional Information Center (RIC), SED or OMIG as they relate to Medicaid reimbursement.
- I. Responsible for reviewing claims submitted by SpecEd Solutions for accuracy whenever a claim is submitted on behalf of the district. A detailed listing will be provided to the CSE office, whenever a claim is submitted.

5. CONFIDENTIALITY OF RECORDS

SpecEd Solutions agrees to comply with all applicable provisions of FERPA, 20 U.S.C. § 1232, as well as all applicable provisions of HIPAA. To the extent that SpecEd Solutions shares material with any employees or subcontractors, SpecEd Solutions shall have such employees or subcontractors agree in writing to be bound by the same confidentiality provisions as is SpecEd Solutions

6. TERMINATION

Either party may terminate this Agreement, for or without cause, upon ninety (90) days written notice from the Superintendent of Schools. In the event this Agreement is terminated by either party, all fees for billing and other related work performed to date by *SpecEd Solutions* shall immediately end. Provided, however, in the event of termination, the District shall be liable for services rendered prior to termination.

7. GENERAL TERMS

- A. Governing Law. This Agreement shall be governed by the laws of the State of New York. In the event that any proceeding of a judicial nature is brought to determine any matter arising out of, or in connection with, this Agreement, the proceeding shall be brought in a court of competent jurisdiction in the State of New York.
- B. The heading of the various sections of this Agreement are inserted only for convenience of reference and are not intended, nor shall they be construed to modify, define, limit or expand the intent of the parties as expressed in this Agreement.
- C. Severability. In the event any provision of this Agreement shall be held to be invalid or unenforceable, the remaining provision of this Agreement shall be nevertheless remain in full force and effect.
- D. Interpretation. When the context in which the words are used in this Agreement indicates that such is the intent, the words in the singular number shall include the plural.
- E. Successors. This Agreement shall be binding upon the parties hereto, if and when the assigned in accordance with the provisions hereof, their respective assigns, successors in interest, personal or legal representatives, estates, heirs and legatees.
- F. Notices. Whenever under this Agreement one party is required or permitted to give notice to the other, such notice shall be in writing and shall be deemed given upon earliest of (a) delivery or (b) five calendar days after such notice is mailed by registered or certified United States mail, return receipt requested, postage prepaid, and addressed to the addressee at its address set forth below.

To: Heidi Calhoun
SpecEd Solutions
827 Ford Road
Melrose, NY 12121

To: Edinburg Common School
Attn: Superintendent of Schools
4 Johnson Road
Edinburg, NY 12134
- G. Assignment. Neither this Agreement nor any of the rights, interests or obligations hereunder shall be assignable, transferred or otherwise alienable by either party without the express written consent of the other party.

- H. Amendments and Waivers. This Agreement may not be modified, amended, extended or augmented without prior written consent of *SpecEd Solutions* and the District. Any breach of this Agreement or party hereof shall not be waived or released other than by written acknowledgment by the non-breaching party.
- I. Full Integration. This Agreement, including the documents incorporated by reference into this Agreement, constitutes the entire agreement between *SpecEd Solutions* and the District.
- J. Non-Recourse Obligations. Recourse for any payment or other obligation for either party under or in connection with this Agreement or any document or instrument related hereto shall be had only against the assets of such party, and no individual shareholder, partner or principal of such party shall have any personal liability for any obligations of such party under or in connection with this Agreement or any document or instrument related hereto.
- K. Limitations on Damages. Neither *SpecEd Solutions* nor the District shall be liable to the other party for any amounts representing loss of profit or loss of business or special, indirect, incidental, consequential or punitive damages to the other of any nature whatsoever.
- L. Relationship between Parties. The District, its employees, agents, and subcontractors performing under this Agreement are not employees or agents of *SpecEd Solutions*, neither *SpecEd Solutions* nor the District employees shall hold themselves out or claim to be employees of the other.
- M. Remedy: In the event of a dispute, both parties agree to a third party arbitrator to resolve the differences and determine an equitable determination for each party. Cost concurred are evenly split at the time of arbitration.

Edinburg Common School

Name: _____

Signature: _____

Title: _____

Date: _____

SpecEd Solutions

Name: Heidi Calhoun

Signature: _____

Title: President/Contract Management

Date: _____

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-6

Action Date: April 18, 2023

Effective Date: April 18, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the Music Teacher's Contract for the 2023-2024 school year.

Cost Analysis:

Notes:

MEMORANDUM OF AGREEMENT

This agreement effective the 18th day of April 2023, by and between the Edinburg Common School District ("District"), with offices located in Edinburg, New York; and Patricia Zullo, a Certified Music Teacher ("Employee").

WHEREAS, the District desires to acquire general music education services and chorus and music lessons for its student body; and

WHEREAS, the Employee is a certified music teacher and is interested in providing general music education for the District; and

WHEREAS, the District and the Employee wish to set forth the scope of the services and the payment therefore and the terms thereof

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions hereinafter set forth, the parties hereby agree as follows:

1. The Employee agrees to provide music education and chorus and lessons, as applicable for students in grades 4 through 6, within the District's facilities, to District students in grades Pre-kindergarten through grade 6 for the 2023-2024 school year.
2. The Employee agrees to prepare for and attend the concerts as part of her general duties as the music teacher.
3. The Employee shall receive \$248 per day for each day and \$166 for each .67 day worked for the District, unless using one paid leave day as outlined in paragraph 4.
4. The Employee shall receive three (3) paid leave days.
5. The Employee shall notify the District Secretary as soon as possible regarding absences from scheduled work days.
6. The District shall ensure the instruments, pianos and materials are up-to-date.
7. The Employee's work schedule shall be set and agreed upon by the parties prior to August 31, 2023, but not less than one and .67 (1.67) scheduled work days per week. In the event the District is closed due to inclement weather on a day the Employee is scheduled to work, the Employee shall make up missed classes and lessons on a day agreed upon by the parties.
8. This Agreement shall commence on the day and date written above and shall terminate on June 30, 2024, subject to review for extension.
9. This Agreement contains the entire terms and conditions agreed upon by the parties.

10. This Agreement shall be subject to review and approval by the Board of Education.

EMPLOYEE

EDINBURG COMMON
SCHOOL DISTRICT

Patricia Zullo

President, Board of Education

Date: _____

Date: _____

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-7

Action Date: April 18, 2023

Effective Date: April 18, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the Audit Management Letter and the Corrective Action Plan, for the 2022-2023 school year, to be submitted to NYSED.

Cost Analysis:

Notes:

EDINBURG COMMON SCHOOL

“A Great Place to Grow and Learn”

4 Johnson Road
Edinburg, N.Y. 12134
(518) 863-8412
ecs1@edinburgcs.org

Administrative Office:

Superintendent, Michelle Ellis
Business Manager, Sandy Moore
Data Coordinator, Meaghan Cherry
Covid-19 Coordinator, Michelle Ellis

Board of Trustees:

President, Angela Ludwig
Vice President, Dr. Mary Ann Borden
Board Member, Robert McCloskey

April 6, 2023

New York State Education Department
Office of Audit Services
Room 524 EB
89 Washington St.
Albany, New York 12234

Attn: Management Decision

Dear Sir or Madame:

This letter is in response to issues identified in the management letter of June 30, 2022, provided by our independent auditor, West and Company, CPA, PC. The District has developed a corrective action plan; the issues have been corrected, or are in the process of correcting the following recommendations:

Corrective Action Plan for Management Letter:

1. Employee Benefit Liability Reserve

The Reserve for Employee Benefit Liability is greater than the District's liability for compensated absences.

- The District will utilize the reserve to pay out compensated absences for all employees retiring June 30, 2023 and will continue to reduce the reserve each year until it is no longer needed. The district will no longer add to this reserve.

Please let me know if you need any additional information on our corrective action plan.

Sincerely,



Michelle Ellis
Superintendent of Schools

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II B-1

Action Date: April 18, 2023

Effective Date: April 18, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the Treasurer's report consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

Cost Analysis:

Notes: The Board will review the Treasurer's report prior to the Meeting.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II B-2

Action Date: April 18, 2023

Effective Date: April 18, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the Payment of Claims as listed on Warrant #10.

Cost Analysis:

Notes: The Board will review the Warrant prior to the Meeting. The complete receiving packet, inclusive of purchase orders, packing slips, and invoices will be available to be reviewed by the board.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II B-3

Action Date: April 18, 2023

Effective Date: April 18, 2023

Action: Be it RESOLVED, that the Board of Education hereby approves the proposed 2023-2024 school budget.

Cost Analysis:

Notes:

EDINBURG COMMON SCHOOL

Proposed Budget 2023-2024

Board of Trustees
Angela Ludwig
Dr. Mary Ann Borden
Robert McCloskey

Superintendent
Michelle Ellis
School Business Manager
Sandy L. Moore

BUDGET CODE		ADOPTED		PROPOSED BUDGET 2023-2024			ADOPTED		DESCRIPTION
		2022-2023		ADMIN.	PROGRAM	CAPITAL	TOTAL		
GENERAL SUPPORT									
Board of Trustees									
1010.4	Contractual		3,350	3,350			3,350	Policy, Law Updates, Legal Notices, Conf.	
1010.45	Supplies		1,550	1,550			1,550	Supplies	
District Clerk									
1040.16	Non-Instructional Salary		750	750			750	Clerk	
District Meeting									
1060.16	Non-Instructional Salary		525	525			525	Election Inspectors	
1060.4	Contractual		1,000	1,000			1,000	Legal Notices, Voting Machine Custodian	
1060.45	Supplies		150	150			150	Paper, Ballots, Absentee Mailings	
Central Administration									
1240.15	Salary		92,000	94,525			94,525	Superintendent Contract	
1240.16	Non-Instructional Salary		47,000	49,000			49,000	Office Staff, Substitutes	
1240.4	Contractual		6,000	5,650			5,650	Conferences, NYSCOSS, Software Maint.	
1240.45	Supplies		8,000	8,000			8,000	Office Supplies, Postage, Ink, Toner, Mileage	

BUDGET CODE		ADOPTED 2022-2023	PROPOSED BUDGET 2023-2024			ADOPTED		DESCRIPTION
			ADMIN.	PROGRAM	CAPITAL	TOTAL		
Finance								
1310.16	Non-Instructional Salary	49,000	51,500			51,500	Business Manager/Treasurer Contract	
1310.4	Contractual	11,000	11,500			11,500	Software Maintenance, Conferences	
1310.45	Supplies	5,000	5,000			5,000	Office Supplies, Six Day Budget Notice	
1310.49	HFM BOCES	4,250	4,500			4,500	Questar Services	
Auditing								
1320.4	Contractual	10,500	10,500			10,500	Independent Auditors	
Tax Collector								
1330.16	Non-Instructional Salary	2,000	2,000			2,000	Tax Collector	
1330.45	Supplies	4,750	4,800			4,800	Software Maintenance, Postage, Supplies	
Legal								
1420.4	Contractual	18,000	16,500	1,500		18,000	Legal Counsel/Negotiations	
Personnel								
1430.49	HFM BOCES	3,350	3,350			3,350	Substitute Services, OLAS	
Records Management								
1460.16	Non-Instructional Salary	5,500	6,000			6,000	Records Management Contract	
1460.45	Supplies	1,100	1,225			1,225	Supplies, Software Updates/Maintenance	
Operation of Plant								
1620.16	Non-Instructional Salary	49,000			62,750	62,750	Laborer, Substitutes	
1620.2	Equipment	3,000			3,000	3,000	Operation of Plant Equipment	
1620.4	Contractual	63,000			64,000	64,000	Service/Maintenance Contracts	
1620.401	Contractual - Oil	26,500			27,000	27,000	Fuel Oil - State Contract	
1620.402	Contractual - Electric	23,000			23,000	23,000	Electricity	
1620.45	Supplies	19,000			19,000	19,000	Operation of Plant Supplies	
1620.49	HFM BOCES	15,000			16,000	16,000	Operation of Plant	

BUDGET CODE		ADOPTED 2022-2023	PROPOSED BUDGET 2023-2024			ADOPTED TOTAL	DESCRIPTION
			ADMIN.	PROGRAM	CAPITAL		
Maintenance of Plant							
1621.16	Non-Instructional Salary	80,000			61,000	61,000	Cleaner, Laborer, Summer Help, Subs
1621.2	Equipment	3,000			3,000	3,000	Maintenance of Plant Equipment
1621.4	Contractual	19,750			19,750	19,750	Snowplowing, Building/Grounds
1621.45	Supplies	18,000			18,000	18,000	Maintenance of Plant Supplies
Central Data Processing							
1680.4	Contractual	8,000	8,500			8,500	IEP Direct
1680.49	HFM BOCES	13,125	13,500			13,500	Schooltool Database
Special Items							
1910.4	School Insurance	27,000	28,000			28,000	School Liability Insurance
1920.4	School Association Dues	3,600	3,750			3,750	Sch. Brd. Assoc., CASDA, Super. & Curr.
1964.4	Refund Prop. Tax	400			400	400	Tax Refunds, Small Claims
1981.49	HFM BOCES	36,000	37,500			37,500	Administration/Rental/BOCES Facility
GENERAL SUPPORT		682,150	372,625	1,500	316,900	691,025	TOTAL GENERAL SUPPORT

BUDGET CODE	ADOPTED 2022-2023	PROPOSED BUDGET 2023-2024			ADOPTED TOTAL	DESCRIPTION
		ADMIN.	PROGRAM	CAPITAL		

INSTRUCTION

Curriculum Development

2010.4	Contractual	4,000	4,000			4,000	Staff Conferences, Workshops
2060.49	HFM BOCES	5,500	5,500			5,500	Actuary- GASB 75 Evaluation
2070.49	HFM BOCES	44,000	45,000			45,000	School Improvement, Staff PD, Evaluations

Teaching Regular School

2110.1-12	Instruction Pre K - 6	490,000	540,725			540,725	Pre K - 6 Grade Teachers
2110.14	Substitute Teachers	9,000	9,000			9,000	Substitute Teachers, Tutors
2110.16	Non-Instructional Salary	40,000	42,000			42,000	Aides, Substitutes, Longevity
2110.2	Equipment	0	0			0	Instructional Equipment
2110.4	Contractual	84,000	86,000			86,000	Catholic Charities, Assemblies, PE
2110.45	Supplies	21,500	21,500			21,500	Classrm. Supplies, Field Trips, Sage Firewall
2110.471	Tuition	262,500	258,000			258,000	Grades 7 - 12 Tuition
2110.48	Textbooks	10,000	7,500			7,500	K-6 Textbooks
2110.49	HFM BOCES	124,000	126,000			126,000	Itinerant Tchrs., Alt. Ed., P-TECH, Art

Special Education

2250.15	Instructional Salary	57,000	62,500			62,500	Teachers- Res. Rm.
2250.16	Non-Instructional Salary	50,000	47,000			47,000	Teacher Assistant, Aides, Substitutes
2250.4	Contractual	10,500	10,500			10,500	Summer Speech/Language Services
2250.45	Supplies	1,000	1,000			1,000	Supplies: CSE, Res. Rm, Speech
2250.471	Tuition	98,000	150,000			150,000	Tuition Special Education
2250.48	Textbooks	300	300			300	Textbooks, Workbooks
2250.49	HFM BOCES	375,000	365,000			365,000	OT, PT, Special Education Programs
2280.49	HFM BOCES	84,000	90,000			90,000	Career & Technology Education Programs

BUDGET CODE		ADOPTED		PROPOSED BUDGET 2023-2024			ADOPTED		DESCRIPTION
		2022-2023		ADMIN.	PROGRAM	CAPITAL	TOTAL		
Teaching Special Schools									
2330.15	Instructional Salary		8,500		7,000			7,000	Homework Club, Enrichment Program
2330.45	Supplies		500		500			500	Supplies - Pre K 3 year olds program
Library									
2610.16	Non-Instructional Salary		14,750		13,000			13,000	Library Aide, Subs, Longevity
2610.45	Supplies		500		500			500	Supplies & Materials
2610.46	Library/AV Loan		500		500			500	Books/Audio-Visual
2610.49	HFM BOCES		3,750		3,900			3,900	Resources, Courier
Computer Instruction									
2630.16	Network Manager Salary		13,750		14,250			14,250	Computer Network Manager
2630.2	Equipment		7,000		7,000			7,000	Computers and Upgrades
2630.45	Supplies		3,000		3,000			3,000	Parts, Ink, Maintenance Kits
2630.46	Software		5,500		5,500			5,500	Computer Software
2630.49	HFM BOCES		5,250		5,250			5,250	Neric-STAR, iReady
Health Services									
2810.49	HFM BOCES		15,000		15,000			15,000	Guidance Counselor
2815.16	Nurse Salary		32,000		33,000			33,000	School Nurse, Subs
2815.4	Contractual		3,000		2,000			2,000	School Physician, RN Supervisor
2815.45	Supplies		2,500		2,500			2,500	Nurse Office Supplies
2815.49	HFM BOCES		0		1,100			1,100	Medical Director
Psychological Services									
2820.4	Contractual		3,000		3,000			3,000	Psychological Evaluations
2820.49	HFM BOCES		10,000		10,000			10,000	School Psychologist
INSTRUCTION		1,898,800	9,500	1,989,025	0	1,998,525	TOTAL INSTRUCTION		

BUDGET CODE	ADOPTED 2022-2023	PROPOSED BUDGET 2023-2024			ADOPTED TOTAL		DESCRIPTION
		ADMIN.	PROGRAM	CAPITAL			

TRANSPORTATIONPupil Transportation

5510.15	Supervisor Salary	23,500		24,000		24,000	Transportation Supervisor
5510.151	Manager Salary	24,500		15,500		15,500	Transportation Director and Clerk
5510.1-17	Non-Instructional Salary	139,725		144,000		144,000	Bus Drivers, Attendants, Longevity, Subs
5510.2	Equipment	1,000			1,000	1,000	Miscellaneous Equipment
5510.21	Bus Purchase	0			0	0	School Bus Purchase
5510.4	Contractual	52,500		53,000		53,000	Insurance, Transportation Contract
5510.45	Supplies	41,500		42,000		42,000	Diesel, Tires, Parts, Lubricants, Chains
5510.49	HFM BOCES	1,100		1,100		1,100	Driver/Attendant Training, Drug Testing
5530.45	Supplies	8,500		9,000		9,000	Bus Garage Supplies, Fuel Oil, Water Tank
5540.4	Contractual	16,000		15,000		15,000	Transportation Contracts

TRANSPORTATION

308,325	0	303,600	1,000	304,600	TOTAL TRANSPORTATION
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COMMUNITY SERVICEYouth Program

7310.4	Contractual	600		600		600	Town Youth Program
7310.49	HFM BOCES	0		700		700	Community School Resource

Census

8070.16	Non-Instructional Salary	600		600		600	School Census Enumerator
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COMMUNITY SERVICE

1,200	0	1,900	0	1,900	TOTAL COMMUNITY SERVICE
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BUDGET CODE	ADOPTED BUDGET 2023-2024				ADOPTED TOTAL	DESCRIPTION
	2022-2023	ADMIN.	PROGRAM	CAPITAL		

UNDISTRIBUTED EXPENSES

Employee Benefits						
9010.8		80,000	20,000	40,000	20,000	80,000 NYS Employee Retirement System
9020.8		95,000	12,350	82,650	0	95,000 NYS Teacher Retirement System
9030.8		105,000	21,000	78,750	5,250	105,000 FICA/Medicare
9040.8		26,000	5,400	18,900	2,700	27,000 Workers' Compensation Insurance
9060.8		535,000	83,250	444,000	27,750	555,000 Empire Plan, BSNENY, Dental/Vision

Interfund Transfers						
9901.93		45,000				45,000 Transfer of Subsidy to Cafeteria Program
9901.95		100				100 Rounding Dollars for Grant Final Projects

UNDISTRIBUTED **886,100** 142,000 664,300 55,700 **907,100** TOTAL UNDISTRIBUTED

APPROPRIATIONS **3,776,575** 524,125 2,960,325 373,600 **3,903,150** TOTAL APPROPRIATIONS

Bus Reserve	25,000					35,000 Bus Reserve
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TOTAL AUTHORIZED EXPENDITURE PLAN

3,801,575

TOTAL AUTHORIZED EXPENDITURE PLAN

3,938,150

ADOPTED**2022-2023 BUDGET CATEGORIES**

682,150	GENERAL SUPPORT
1,898,800	INSTRUCTION
308,325	TRANSPORTATION
1,200	COMMUNITY SERVICE
886,100	UNDISTRIBUTED
25,000	BUS RESERVE

3,801,575 TOTAL

PROPOSED**2023-2024 BUDGET CATEGORIES**

691,025	GENERAL SUPPORT
1,998,525	INSTRUCTION
304,600	TRANSPORTATION
1,900	COMMUNITY SERVICE
907,100	UNDISTRIBUTED
35,000	BUS RESERVE

3,938,150 TOTAL

ESTIMATED REVENUES

8

BUDGET CODE		ADOPTED 2022-2023
1090	Penalties	4,000
2401	Interest Earnings	1,000
2701	Refunds	30,000
2770	Unclassified	100
3101	State Aid	825,000
3102	Lottery Aid	33,000
3106	Small Government Assistance	53,000
3103	HFM BOCES Aid	60,000
3260	Textbook Aid	4,500
3262	Software Aid	1,000
3263	Library Loan Program	400

ESTIMATED REVENUES

1,012,000

PROPOSED 2023-2024

4,000
2,000
50,000
100
860,000
35,000
53,000
60,000
4,000
1,000
400

1,069,500

DESCRIPTION
Penalties of Unpaid School Taxes
Interest Earnings - Savings/Certificates of Deposits
Return of HFM BOCES Excess Prior Year
Miscellaneous (photocopies, rebates, etc.)
State Aid
Lottery Aid
Small Government Assistance Aid
Hamilton/Fulton/Montgomery BOCES Aid
Textbook Aid
Computer Software Aid
Library Book Loan Program Aid

TOTAL ESTIMATED REVENUES

ADOPTED 2022-2023

REVENUE TOTALS

REVENUE 1,031,000
 ESTIMATED FUND BALANCE 345,000
 ESTIMATED REAL PROP. TAX 2,425,575
 BUS RESERVE FUNDS 0
 OTHER RESERVES

TOTAL 3,801,575

ADOPTED 2023-2024

REVENUE TOTALS

1,069,500 REVENUE
 380,000 ESTIMATED FUND BALANCE
 2,488,650 ESTIMATED REAL PROPERTY TAX
 0 MONEY FROM RESERVES

3,938,150 TOTAL