

**PENDING BOARD APPROVAL OF  
EDINBURG COMMON SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

TO: Edinburg Common School Board  
FROM: Connie Jo Edwards – Recorder of the Meeting  
RE: Transcript of Minutes – August 10, 2016  
PRESENT: Ms. Kimberly Hromada, Ms. Jacqueline Nichols, Mr. John Olmstead,  
and Mrs. Sandy Moore  
ABSENT: Mrs. Connie Jo Edwards

I. INTRODUCTION

- A. Call to Order – The Regular School Board Meeting was called to order at 5:01 p.m. followed by the Pledge of Allegiance.
- B. Roll Call – Board President Jacqueline Nichols called for roll.
- C. Welcome – Board President Jacqueline Nichols welcomed everyone.
- D. Privilege of the Floor – There were no comments from the audience
- E. Agenda Changes – See A-10-Approval of Audit and C-3-Remove
- F. Board Reports/Announcements – No reports or announcement from Board
- G. Superintendent Reports/Announcements – Superintendent Hromada briefed everyone on several items. Superintendent Hromada gave the Board of Trustees an update on the construction project. The project is ahead of schedule and also thanked Mrs. Sandy Moore for a perfect audit second year in a row. State test results are in and the results are worse than last year 2015-2016, possibly due to the opt-outs.

II. OLD BUSINESS

The task sheet was reviewed and discussed.

III. BOARD ACTION ITEMS

A. Transcript of Minutes

1. July 14, 2016

**Res # 0019-16**

John Olmstead moved for adoption of a resolution to approve Transcript of Minutes from the July 14, 2016 Re-Organizational Meeting. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

IV. REQUEST FOR BOARD ACTION

A. Board Members

1. 1<sup>st</sup> Reading of Policy 8130 School Safety Plans and Teams, 1900 Parent and Family Engagement, and 5151 Homeless Children

**Res # 0020-16**

Jacqueline Nichols moved for adoption of a resolution to approve the 1<sup>st</sup> Reading of Policy 8130 School Safety Plans and Teams, 1900 Parent and Family Engagement, and 5151 Homeless Children. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

2. Approve Terms and Conditions for Confidential Data Coordinator

**Res # 0021-16**

Jacqueline Nichols made a motion to table until executive session. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

3. Approve Substitute Rates

**Res # 0022-16**

Jacqueline Nichols moved for adoption of a resolution to approve the Substitute Pay Rates for the 2016-2017 School Year. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

4. Approve Homework Club and Tutoring Rates

**Res # 0023-16**

John Olmstead moved for adoption of a resolution to approve the Homework Club and Tutoring rates for the 2016-2017 school year. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

5. Approve CSEA Contract.

**Res # 0024-16**

Jacqueline Nichols made a motion to table the Approval of CSEA Contract until Michael Evans returns. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

6. Approve Tax Levy

**Res # 0025-16**

John Olmstead moved for adoption of a resolution to approve the Tax Levy for the 2016-2017 school year in the amount of \$2,164,475. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain. The motion was carried.

7. Establish Tax Rates

**Res # 0026-16**

Jacqueline Nichols moved for adoption of a resolution to approve the Tax Rates for the 2016-2017 school year.

Edinburg - \$10.122328

Day - \$8.097803

Northampton - \$7.983165

John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

8. Adopt Policy State for Free and Reduced Lunch

**Res # 0027-16**

Jacqueline Nichols moved for adoption of a resolution to approve the Policy Statement for Free and Reduced Price meals for the 2016-2017 school year. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

9. Approve Lead Evaluator under APPR 3012d

**Res # 0028-16**

Jacqueline Nichols moved for adoption of a resolution to appoint Ms. Kimberly S. Hromada as Lead Evaluator of Teachers as she has met the requirements of 8 NYCRR30-2.9 and the Edinburg Common School Annual Professional Performance Review Plan (APPR) for certification during the 2016-2017 school year. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

10. Approve Outside Evaluator under APPR 3012d

**Res # 0029-16**

Jacqueline Nichols moved for adoption of a resolution to appoint Mrs. Kathryn Dougherty as Outside Evaluator of Teachers as she has met the requirements of 8 NYCRR30-2.9 and the Edinburg Common School Annual Professional Performance Review Plan (APPR) for certification during the 2016-2017 school year. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

11. Approve 2015-2016 Audit

**Res # 0030-16**

John Olmstead moved for adoption of a resolution to approve the 2015-2016 Audit conducted by West and Company CPA's. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Ayes 0, Nays 0. The motion was carried.

B. Treasurer

1. Approve Treasurer Reports

**Res #0031-16**

John Olmstead moved for adoption of a resolution to approve the Treasurer Reports that include bank reconciliations for Cafeteria, Capital Fund Account, Federal, General, Payroll, and Trust & Agency as well as Interest Statements, Expendable Trust and Budget Status Reports. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

2. Approve Payment of Claims

**Res # 0032-16**

Jacqueline Nichols moved for adoption of a resolution to approve Payment of Claims as listed on Warrant # 2. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

C. Superintendent

1. Appoint Cafeteria Substitute

**Res # 0033-16**

John Olmstead moved for adoption of a resolution to appoint Ms. Jennifer Cernak as Cafeteria Substitute, pending background check and fingerprinting and to be paid the rate of \$9.75 per hour. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

2. Appoint Confidential Data Coordinator

**Res # 0034-16**

John Olmstead moved for adoption of resolution to appoint Mrs. Meaghan Cherry as Confidential Data Coordinator with Tax Collector Duties. Rate of Pay will be \$16,800 (25 hours per week @ \$14.00 per hour. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

3. Appoint Maintenance Helper

**Res # 0035-16**

Jacqueline Nichols moved for adoption of a resolution to appoint Mr. Alan Shults as Maintenance Helper pending background check and fingerprinting. Rate of pay will be \$14.05 per hour for (30 hours per week) from September to June and \$14.05 per hour for (40 hours per week) July and August. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

V. **PRIVILEGE OF THE FLOOR**

Mrs. Tiffany Frasier inquired about Tax Collector and Mrs. English inquired about room keys.

Jacqueline made a motion to enter into executive session for personnel reason at 5:51 p.m. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

Jacqueline Nichols made a motion to return to open meeting at 6:09 p.m. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

Approve Terms and Conditions for Confidential Data  
Coordinator

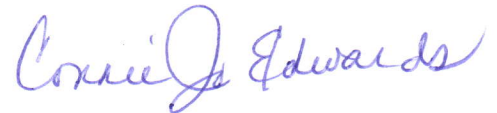
**Res # 0036-16**

Jacqueline Nichols moved for adoption of a resolution to approve the terms and conditions for Confidential Data Coordinator John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

VI. ADJOURNMENT

Jacqueline Nichols made a motion to adjourn the Regular Monthly Meeting at 6:10 p.m. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried and the meeting adjourned.

Respectfully Submitted,



Connie Jo Edwards  
District Clerk