



Edinburg Common School  
Board of Trustees Meeting Minutes  
August 12, 2019 6:00 p.m.

I INTRODUCTION:

A. Call to order - Pledge of Allegiance - 18:05

B. Roll Call

Mike Evans	✓	Angela Ludwig	✓
James Lowerre	✓	Michelle Ellis	✓
Sandy Moore	✓	Meaghan Cherry	✓

C. Welcome

D. Privilege of the Floor

E. Agenda Changes

F. Board Reports/Announcements

G. Superintendent Reports/Announcements

- Teacher Meetings are going well
- Nurse update - We will be reposting the position
- Summer Projects are moving along
  - Received 2 bids for the landscaping
  - 4 windows will be replaced in the front entryway
  - The entryway poles and doors are being painted
  - Sign by the dumpster is being replaced
- Thomas Moore provided an update on the Capital Project
  - All cables have been run (over 1mile of cable)
  - Explained the difference between CAT 5 and CAT 6 cables
  - New WIFI will have student, teacher, staff and guest access
  - 12 Access points have been installed
  - In the process of setting up the Smart Board software
  - We will be ordering 3D printers in the near future
- We received notification our REAP Grant has been approved in the amount of \$16,420 for this school year
- Northville Rotary Club will be sponsoring a back to school party on the 27th from 5:30-7:00pm. They will be distributing free backpacks and school supplies
- Superintendent's Conference Day lunch will be provided at noon and trainings will be in the afternoon
- Kindergarten Orientation will be held on September 3rd at 4:00 pm

II OLD BUSINESS: Task Sheet

III REQUEST FOR BOARD ACTION

A. Board Members

1. Approve the transcript of Board minutes from July 10, 2019

**Res#0019-20**

Be it RESOLVED, The Board of Trustees hereby approves the transcript of the minutes from the July 10, 2019 board meeting.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Approve substitute list for the 2019-2020 school year as per attached

**Res#0020-20**

Be it RESOLVED, The Board of Trustees hereby approves the substitute list for the 2019-2020 school year as per attached.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

3. Approve substitute rates

**Res#0021-20**

Be it RESOLVED, The Board of Trustees hereby approves the substitute rates for the 2019-2020 school year.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

4. Approve the RTI plan for the 2019-2021 school year

**Res#0022-20**

Be it RESOLVED, The Board of Trustees approves the RTI Plan for the 2019-2021 school years.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

5. Approve the Teacher Mentoring Plan for the 2019-2020 school year

**Res#0023-20**

Be it RESOLVED, The Board of Trustees hereby approves the Teacher Mentoring Plan for the 2019-2020 school year.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

6. Appoint Lead Evaluator under APPR Regulations 3012d

**Res#0024-20**

Be it RESOLVED, The Board of Trustees hereby appoints Michelle Ellis as the Lead Evaluator for the 2019-2020 school year.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

7. Appoint Outside Evaluator under APPR Regulations 3012d

**Res#0025-20**

Be it RESOLVED, The Board of Trustees hereby appoints Tara Caraco and HFM Boces as the provider of the Outside Evaluator of teachers as they have met the requirements of 8 NYCRR30-2.9 and the Edinburg Common School Annual Professional Performance Review Plan (APPR) for certification during the 2019-2020 school year.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

8. Adopt policy Statement for Free and Reduced Lunch

**Res#0026-20**

Be it RESOLVED, The Board of Trustees hereby adopts the policy statement for Free/Reduced price meals for the 2019-2020 school year.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

9. Adopt the Tax Levy

**Res#0027-20**

Be it RESOLVED, that the Board of Trustees hereby adopts the Tax Levy for the 2019-2020 school year in the amount of \$2,298,300.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

10. Establish the Tax Rates

**Res#0028-20**

Be it RESOLVED, that the Board of Education hereby approves the Tax Rates for the 2019-2020 school year.

<b>Edinburg</b>	<b>\$10.479117 / Per 1,000</b>
<b>Day</b>	<b>\$8.067216 / Per 1,000</b>
<b>Northampton</b>	<b>\$7.816961 / Per 1,000</b>

Motion by: A.L. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

11. Approve the update to policy 4112 School Day

**Res#0029-20**

Be it RESOLVED, that the Board of Education hereby approves the update to Policy #4112 School Day.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

12. Approve Disposition List

**Res#0030-20**

Be it RESOLVED, that the Board of Education hereby approves the attached disposition list.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

13. Approve cost of milk increase

**Res#0031-20**

Be it RESOLVED, that the Board of Education hereby approves the increase to the cost of milk from \$0.30 to \$0.40.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

B. Treasurer

1. Approve the treasurer reports

**Res#0032-20**

Be it RESOLVED, that the Board of Education hereby approves the Treasurer's report consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Trust and Agency, Payroll, Capital and Expendable Trust Funds.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Approve the payment of claims

**Res#0033-20**

Be it RESOLVED, that the Board of Education hereby approves the Payment of Claims as listed on Warrant #2.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

C. Superintendent

1. Accept Nurse's resignation

**Res#0034-20**

Be it RESOLVED, that the Board of Education hereby accepts the resignation of Kaycie Trombley, School Nurse, effective July 11, 2019.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Appoint PT Laborer

**Res#0035-20**

Be it RESOLVED, that the Board of Education hereby appoints Michael Allen as Part Time Laborer effective July 29, 2019 pending fingerprint clearance.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

3. Appoint Teacher Mentors

**Res#0036-20**

Be it RESOLVED, that the Board of Education hereby appoints Ronald Gribben as Teacher Mentor for Christine Donovan and Thomas Moore as Teacher Mentor for Jessica Jensen for the 2019-2020 school year.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

**Michael Evans made a motion to go into executive session at 19:22  
Angela Ludwig seconded the motion all were in favor.**

**Michael Evans made a motion to return to regular session at  
20:05 Angela Ludwig seconded the motion all were in favor.**

D. Additions

1. Approve Stipend for additional work done for the Smart School Grant and the preparation of the new phone system not covered by the IT stipend

**Res#0037-20**

Be it RESOLVED, that the Board of Education hereby approves a \$6000.00 stipend for Thomas Moore for additional work done for the Smart School Grant and the preparation of the new phone system not covered by the IT stipend.

2. Approve additional days for Superintendent

**Res#0038-20**

Be it RESOLVED, that the Board of Education hereby approves an additional 3 days of pay for Superintendent duties performed by Michelle Ellis during the month of July 2019.

Motion by: J.L. 2nd by: M.E. Vote: Yes 3 No 0 Abstain 0

IV PRIVILEGE OF THE FLOOR

V ADJOURNMENT

**Michael Evans made a motion to adjourn at 20:06  
James Lowerre seconded the motion all were in favor.**

***Respectfully Submitted,***

***Meaghan Cherry  
District Clerk***

Dates to Remember:

- September 2nd - Labor Day
- September 3rd - Superintendent Conference day
- September 4th - 1st Day of School
- September 10th - Board Meeting 6pm
- September 23rd - Picture Day
- September 26th - Grandparents Luncheon 11:30-12:30
- September 26th - Open House 6pm
- September 27th - Early Dismissal 11:30

**E.C.S. Mission:** To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.