



Edinburg Common School
Board of Trustees Meeting Agenda
August 15, 2023 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 6:00 PM
- B. Roll Call
 - Angela Ludwig ✓ Dr. Mary Ann Borden ABS
 - Robert McCloskey ✓ Michelle Ellis ✓
 - Anna Finch ✓ Sandy Moore ✓
- C. Welcome
- D. Privilege of the Floor -None
- E. Agenda Changes - II C7 accept retirement letter and C8 appoint cook
- F. Board Reports/Announcements - None
- G. Superintendent Reports/Announcements
 - Summer Fun Program
 - We had 13 (on average) Pre-K through 6th grade students attend with positive parent feedback.
 - There were several field trips: a blueberry farm, ceramics in Mayfield, nature trail at the Town Hall, Beach Day and a visit to the C&R Restaurant.
 - Superintendent Goals 23-24 School Year.
 - Ms. Ellis presented the Board with her 23-24 draft goals and will also send them to the Board members electronically. The goals will be worked on jointly with anticipation to approve next month.
 - Board Retreat
 - Erin Morris from Girvin and Ferlazzo will attend the September Board Meeting to discuss goals, mission, and vision. She will discuss governance and best practices. We will start at 4:30 pm.
 - Superintendent Conference Days
 - Teachers and staff will have their first Superintendent's Conference Day on Tuesday, August 29, 2023. By contract, the EEA will have their Teacher Work Day on Wednesday, August 30, 2023. The second Superintendent's Conference Day will be on Tuesday, September 5, 2023. Agendas will be mailed to all.
- H. Business Manager Reports
 - Summer Cleaning - Putting in some extra time should get us closer to our deadline. The floors have been coming along well.
 - New bus update - Bus is anticipated to be delivered by the end of September which is earlier than expected. There is a discrepancy between the original quote and the invoiced amount but Sandy will continue to work it out with Matthews.

- Parking Lots - We are working on getting quotes for seal coating. We need cracks filled and the lines done.
- Audit Presentation 9/12 - Amy Pedrick from West & Co. will be presenting the audit during the next board meeting in September.

II REQUEST FOR BOARD ACTION

A. Treasurer

1. Approve the treasurer reports

Res#0021-24

Be it RESOLVED, that the Board of Education hereby approves the Treasurer's reports consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

Motion by: R.M. 2nd by: A.L. Vote: Yes 2 No 0 Abstain 0

2. Approve the payment of claims

Res#0022-24

Be it RESOLVED, The Board of Trustees approves the payment of claims as listed on Warrant #2.

Motion by: R.M. 2nd by: A.L. Vote: Yes 2 No 0 Abstain 0

B. Board Members

1. Approve the transcript of Board minutes from June 20, 2023

Res#0023-24

Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the June 20, 2023 board meeting.

Motion by: R.M. 2nd by: A.L. Vote: Yes 2 No 0 Abstain 0

2. Approve the transcript of Board minutes from July 11, 2023

Res#0024-24

Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the July 11, 2023 board meeting.

Motion by: R.M. 2nd by: A.L. Vote: Yes 2 No 0 Abstain 0

3. Approves the Office/Aide substitute

Res#0025-24

Be it RESOLVED, that the Board of Education hereby approves Peggy Trzaskos as the Office/Aide substitute.

Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

4. Approve substitute rates

Res#0026-24

Be it RESOLVED, that the Board of Education hereby approves the attached substitute rates for the 2023-2024 school year.

Cost Analysis:

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Teacher – Certified	\$125.00 per day	Non-certified	\$115.00 per day
Nurse – RN	\$20.00 per hour	LPN	\$18.00 per hour
Office (Secretary)	\$15.00 per hour		
Teacher Aide/LTA	\$15.00 per hour		
Night Cleaner	\$15.00 per hour		
Laborer	\$15.00 per hour		
Bus Driver	\$19.00 per hour		
Bus Attendant	\$15.00 per hour		
Food Service Helper	\$15.00 per hour		

Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

5. Adopt the Tax Levy

Res#0027-24

Be it RESOLVED, that the Board of Education hereby adopts the Tax Levy for the 2023-2024 school year in the amount of \$2,488,650.

Motion by: R.M. 2nd by: A.L. Vote: Yes 2 No 0 Abstain 0

6. Establish the Tax Rates

Res#0028-24

Be it RESOLVED, that the Board of Education hereby approves the Tax Rates for the 2023-2024 school year.

Edinburg \$10.769017 / Per 1,000

Day \$9.990548 / Per 1,000

Northampton \$9.640847 / Per 1,000

Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

7. Approve District Safety Plan

Res#0029-24

Be it RESOLVED, that the Board of Education hereby approves the Safety Plan for the 2023-2024 school year.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

8. Approve tax collection dates

Res#0030-24

Be it RESOLVED, that the Board of Education hereby approves the tax collection period as follows for the 2023-2024 school year:

September 1, 2023 through October 16, 2023 - No Penalty;

October 17, 2023 through October 31, 2023 - 2% Penalty.

Dates will be determined by postmark.

Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

9. Approve CSE/CPSE contract with Northville (Revised)

Res#0031-24

Be it RESOLVED, that the Board of Education hereby approves the CSE/CPSE contract with Northville Central School District.

Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

10. Approve CSE/CPSE recommendations
Res#0032-24
Be it RESOLVED, that the Board of Education hereby approves the CSE/CPSE recommendations for students: 100103 and 100216.
Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

11. Approve Rescinding of Policies
Res#0033-24
Be it RESOLVED, that upon the recommendation of the Policy Committee the Board of Education does hereby rescind the following policies:
#7120 - Enrollment Projections
#8112 - Health and Safety Committee
#8123 - Hygiene Precautions and Procedures
#8123R - Hygiene Precautions and Procedures Regulation
#8123.1 - Contagious Diseases
#8123.1-R - Contagious Diseases Regulation
#8123.1-E- Contagious Disease Exhibit
#9110.4 - Employees with HIV-related Illness
#9110.4-R - Employees with HIV-Related Illness Regulation

Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

12. Approve Updates and Review of Policies #7000 thru 9000
Res#0034-24
Be it RESOLVED, that the Board of Education hereby reviewed and approves the updates to policies #7000 thru 9000.
Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

13. Approve Policy Statement for Free and Reduced Lunch
Res#0035-24
Be it RESOLVED, that the Board of Education hereby adopts the policy statement for Free/Reduced price meals for the 2023-2024 school year.
Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

14. Rescind MOA to CSEA Contract - Tabled for Executive Session

C. Superintendent

1. Appoint Teacher Mentors
Res#0036-24
Be it RESOLVED, that the Board of Education hereby appoints the following Teacher Mentors for the 2023-2024 school year:
 - Thomas Moore as Teacher Mentor for Leah Lapczenski
 - Kathryn Matthews as Teacher Mentor for Ciara Wiley
 - Celeste English as Teacher Mentor for Joelle West
 - Thomas Moore as Teacher Mentor for Ashley ShultzMotion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

2. Appoint Teacher Aide/LTA
Res#0037-24
Be it RESOLVED, that the Board of Education hereby approves Doreen Cunningham as Teacher Aide/LTA for the 2023-2024 school year.
Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

3. Appoint Physical Education Teacher
Res#0038-24
Be it RESOLVED, that the Board of Education hereby appoints Glenn Wolin as Physical Education Teacher effective August 15, 2023 pending fingerprint clearance.
Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

4. Appoint Cook Manager
Res#0039-24
Be it RESOLVED, that the Board of Education hereby appoints Anthony Tennant as Cook Manager effective August 8, 2023 pending fingerprint clearance. There will be a six-month probationary period starting on the first day of employment.
Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

5. Organizational Appointments
Res#0040-24
Approve the following Organizational Appointments for the 2023-2024 school year:
 - a. School Physician - St. Mary's Health Care
 - b. RN Supervisor - Darlene Vogt
 - c. Attendance Officer - Darcie Decker-Knapp
 - d. McKinney Vento Coordinator - Darcie Decker-Knapp
 - e. Committee on Special Education/Preschool Education Members
 - f. CPSE/CSE Chairperson - Michele Reidell
 - g. CPSE/CSE Secretary - Jennifer Kuhn
 - h. CPSE/CSE Coordinator - Michelle EllisMotion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

6. Accept Resignation
Res#0041-24
Be it RESOLVED, that the Board of Education hereby accepts the resignation of Zoey Hill, Teacher Aide, effective date August 8, 2023.
Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

7. Accept Retirement
Res#0042-24
Be it RESOLVED, that the Board of Education hereby accepts the retirement of Jennifer Rockwell, Cook, effective date August 30, 2023.

Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

8. Appoint Cook
Res#0043-24

Be it RESOLVED, that the Board of Education hereby accepts the appointment of Deborah Wilson, Cook, effective date August 15, 2023.

Motion by: A.L. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

III PRIVILEGE OF THE FLOOR - Thomas Moore made the Board aware that he would like to distribute used microscopes, that have been replaced through a grant, to students so they could practice. All were in agreement.

Angela Ludwig made a motion to enter into executive session at 6:42 PM to discuss matters related to matters leading to the employment, promotion of a particular person/s. Robert McCloskey seconded the motion and all were in favor.

Angela Ludwig made a motion to return to regular session at 7:20 PM. Mr. Robert McCloskey seconded the motion all were in favor.

Amend MOA to CSEA Contract

Res#0044-24

Be it RESOLVED, that the Board of Education made a motion to change the effective date of the MOA to CSEA Contract date from July 1, 2023 to September 1, 2023.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

IV ADJOURNMENT

Angela Ludwig made a motion to adjourn at 7:22 PM. Robert McCloskey seconded the motion all were in favor.

Respectfully Submitted,

Anna Finch
District Clerk

Dates to Remember:

- August 29, 2023 - Superintendent's Conference Day
- August 30, 2023 - Teach Work Day
- September 4, 2023 - No School - Labor Day
- September 5, 2023 - Superintendent's Conference Day
- September 5, 2023 - PTO Meeting at 4:45 PM
- September 6, 2023 - First Day of School

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September 11, 2023 - First Day of Pre-K
September 12, 2023 - Board of Trustees Meeting 6:00 pm
September 15, 2023 Grandparents Day Breakfast
September 15, 2023 Eagle Afternoon Kick-Off at 2:00 PM
September 21, 2023 - Open House 5:30 pm -6:30 pm
September 22, 2023 - Picture Day
September 25, 2023 - Early Dismissal 11:45 AM - Half Day

E.C.S. Mission: To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.