



Edinburg Common School  
Board of Trustees Meeting Agenda  
December 12, 2023 6:00 p.m.

**Draft**

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 6:04 PM
- B. Roll Call
  - Angela Ludwig ✓ Dr. Mary Ann Borden ✓
  - Robert McCloskey ✓ Michelle Ellis ✓
  - Angela Peceri ✓ Sandy Moore ✓
- C. Welcome
- D. Privilege of the Floor - None
- E. Agenda Changes - II A-5 CSE/CPSE Recommendations, removing 100296 and tabling until the January Board Meeting
- F. Board Reports/Announcements - None
- G. Superintendent Reports/Announcements
  - Half-day professional development outcomes
    - Focused on WIN (What I Need) groups
    - Used data from QPS for ELA to set up groups for this year
    - Comparing QPS data from last year and this year we have seen tremendous growth
    - Working with instructional coaches from HFM BOCES
  - Holiday concert held 12/11/23
    - Directed by Pat Zullo
    - Had a full house and everyone did a wonderful job
    - Thank you to staff for helping set up and during the concert
  - 5/6 ELA interview updates, physical education
    - We have a candidate coming in for their 2nd round interview this Thursday for 5/6 ELA - will keep everyone updated
    - Retired teacher Stephen Stofelano is helping out with Physical Education for the time being
  - Families in need
    - Thanksgiving baskets - helped 11 families
    - Adopt a Family for Christmas - helping 8 families
  - FERPA and Ed Law 2-d website compliance
    - We got an Audit on website for compliance
    - Found things we didn't have readily available
    - Worked with Mr. Moore to update the website and we are on our way to being in compliance
  - CSE/CPSE follow-ups from November
    - What we had in place is an hour and a half extra help than required

- OHI change next month
- Child Abuse in an Education Setting policy update
  - Girvin & Ferlazzo, P.C. shared missing language and recommendations with us
  - We will adopt recommendations
  - Will be working to update policy and highlighting anything new in the policy

H. Director of Health and Safety Reports

- New Bus Arrival
  - Registered last week - thank you to Mike Carney for helping with this
  - Not in use yet as the controls are different and the bus drivers want to take it out and get comfortable before using it
  - Will be Becky Burdens bus
  - The windshield allows for great visibility
- Outside Tree lights
  - Town has put up and taken down lights in the past - didn't get back to us this year
  - Christian came on Friday and took them down - suggested to go up and down the tree, not around next time

II REQUEST FOR BOARD ACTION

A. Board Members

1. Approve the transcript of Board minutes from November 14, 2023  
**Res#0086-24**  
Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the November 14, 2023 board meeting.  
Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0
2. Approve Tax Collector Report  
**Res#0087-24**  
Be it RESOLVED, that the Board of Education hereby approves the 2023 Tax Collector Report.  
Motion by: A.L. 2nd by: R.M Vote: Yes 3 No 0 Abstain 0
3. Approve Budget Calendar  
**Res#0088-24**  
Be it RESOLVED, that the Board of Education hereby approves the Budget Calendar for the 2023-2024 budget vote.  
Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0
4. NCS Safety Plan

**Res#0089-24**

**Angela Ludwig made a motion to table the NCS Safety Plan. Robert McCloskey seconded the motion and all were in favor.**

5. Approve CSE/CPSE recommendation 100103

**Res#0090-24**

Be it RESOLVED, that the Board of Education hereby approves the CSE/CPSE recommendation.

Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0

B. Treasurer

1. Approve the treasurer reports

**Res#0091-24**

Be it RESOLVED, that the Board of Education hereby approves the Treasurer's reports consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0

2. Approve the payment of claims

**Res#0092-24**

Be it RESOLVED, The Board of Trustees approves the payment of claims as listed on Warrant #6.

Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0

3. Accept donation

**Res#0093-24**

Be it RESOLVED, that the Board of Education accepts the donation in the amount of \$100.00 from Edinburg United Methodist Women to be used for student school supplies.

Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0

C. Superintendent

1. Approve substitute

**Res#0094-24**

Be it RESOLVED, that the Board of Education hereby approves Substitute Stephen Stofelano effective November 20, 2023.

Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0

2. Amend **Res#0084-24** substitute approval

**Res#0095-24**

Be it RESOLVED, that the Board of Education hereby amends Res#0084-24 for substitute Jennifer Horst, effective October 30, 2023.

Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0

III PRIVILEGE OF THE FLOOR

Thomas Moore - Spoke about NYSCATE

- Attended 13 sessions - there is a push for compliance and A.I. technology
- Being a K-6 building protects us from A.I. a bit more
- Need students and staff to know when/how to use it appropriately
- Dr. Mary Ann Borden added there are programs to detect A.I. made assignments
- Google used to vet apps letting schools know if they are compliant- they will stop doing that so there will be more responsibility on schools

**Angela Ludwig made a motion to enter into executive session at 6:37 PM to discuss a matter which, if disclosed, would imperil public safety and security. Robert McCloskey seconded the motion and all were in favor.**

**Angela Ludwig made a motion to return to regular session at 7:24 PM. Robert McCloskey seconded the motion and all were in favor.**

IV ADJOURNMENT

**Angela Ludwig made a motion to adjourn at 7:24 PM Robert McCloskey seconded the motion and all were in favor.**

*Respectfully Submitted,*

**Angela Peceri**  
**District Clerk**

Dates to Remember:

December 22nd - January 1st - No School - Holiday Break

January 9th - 6:00 Board of Trustees Meeting

**E.C.S. Mission:** To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.