



Edinburg Common School  
Board of Trustees Meeting Minutes  
February 11, 2020 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 18:04
- B. Roll Call


|               |   |                |   |
|---------------|---|----------------|---|
| Mike Evans    | ✓ | Angela Ludwig  | ✓ |
| James Lowerre | ✓ | Michelle Ellis | ✓ |
| Sandy Moore   | ✓ | Meaghan Cherry | ✓ |
- C. Welcome
- D. Privilege of the Floor
  - 1. Ronald Gribben asked to have an executive session to discuss personnel matters.
- E. Agenda Changes
  - 1. Approve Tuition Agreement
  - 2. Approve Transportation Contract
- F. Board Reports/Announcements
  - The Board was pleased the school was opened during the power outage for community members to utilize.
- G. Superintendent Reports/Announcements
  - Sidewalks/Landscaping - Darby Jensen will be back to fix the 4 concrete pads that were not properly poured and leveled. The board will decide on an amount and the peraminters of the landscaping project in order to obtain bids.
  - Capital Project - M. Ellis, M. Sherman and S. Moore attended a conference regarding capital projects. Decisions need to be made on the direction we will be going with the tanks.
  - Fiscal Stress Monitoring System
  - Flu Season
  - Cafeteria Audit - We had 5 minor infractions
    - 1. We do not charge enough for our meals.
    - 2. We need to adopt a food safety policy.
    - 3. Wellness Policy needs to have more tangible ways of incorporating healthy food information into the classroom.
    - 4. Training hours - 12 are required now instead of 10.

5. Summer meal program - we do not have one but we must share information as to where to find one ex. Northville.

- New Stove - Will be installed over February break. A decision needs to be made on how we will go about disposing of the old stove.
- After School Child Care Program - Northville and Wheelerville will be participating in an afterschool program. We have inquired with Northville about joining this program but have not received a response. We have reached out to the program and they would be willing to have one here. A letter was sent home to families to see if there is any interest.
- Blood Drive - Scheduled for February 26th. There are 13 out of the 32 slots filled.
- Author Visit - Elizabeth Macy
- Committees (March 2020)
- NCS Field Trip - Rescheduled to May 7th
- PBIS Field Trip - Thank you to PBIS Team for another wonderful field trip to Oak Mountain.
- Time Capsule - The time capsule from Mrs. Cindy Frasier's 3rd grade class of 1995 will be opened June 2020.
- Transportation Contract - Concerns over the job being done at Northville.
  - 1 bus failed inspection
  - Northville takes their buses in 1 week prior to inspection to have them looked at but did not with our buses.
  - As a result of the failure we had to have our bus towed to Leonard Transportation.

H. PTO Announcements

- 2 Roller skating trips have been planned
- March 28th is the Bunny Breakfast
- June 8th field trip planned to Blue Mountain Lake
- June 18th Field Day

I. Budget Updates

- First Committee meeting was held on January 28th.
- BOCES Commitments came through, we need to pick our services due 3/20/20.
- We need to report to the State by 3/1/20 our increase in tax levy.
  - Board Agrees with a 1.25% increase in the budget.

II OLD BUSINESS: Task Sheet

III REQUEST FOR BOARD ACTION

A. Board Members

1. Approve the transcript of board minutes from January 14, 2020

**Res#0094-20**

Be it RESOLVED, The Board of Trustees hereby approves the transcript of the minutes from the January 14, 2020 board meeting.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Approve CSE/CPSE recommendations

**Res#0095-20**

Be it RESOLVED, The Board of Trustees hereby approves the CSE/CPSE recommendations for student #2216.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

3. Approve policy numbers 5420

**Res#0096-20**

Be it RESOLVED, that the Board of Education hereby reads policy number 5420 Student Health Services and approves all updates.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

4. Approve policy number 5420-R

**Res#0097-20**

Be it RESOLVED, that the Board of Education hereby reads policy number 5420-R Student Health Services Regulation and approves all updates.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

5. Approve updates to 2019-2020 Computer Technology Plan

**Res#0098-20**

Be it RESOLVED, that the Board of Education hereby approves the updates to the 2019-2020 Computer Technology Plan.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

B. Treasurer

1. Approve the treasurer reports

**Res#0099-20**

Be it RESOLVED, that the Board of Education hereby approves the Treasurer's report consisting of budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Trust and Agency, Payroll, Capital and Expendable Trust Funds.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Approve the payment of claims

**Res#0100-20**

Be it RESOLVED, that the Board of Education hereby approves the Payment of Claims as listed on Warrant #8.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

C. Superintendent

1. Approve Tuition Contract

**Res#0101-20**

Be it RESOLVED, that the Board of Education hereby approves the tuition agreement with Northville Central School District for the 2020-2021 and 2021-2022 school years at a 2% increase each year.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Approve Transportation Contact

**Res#0102-20**

Be it RESOLVED, that the Board of Education hereby approves the Transportation Contact with Northville Central School District for the 2020-2021 and 2021-2022 school years at a 2% increase each year.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

IV PRIVILEGE OF THE FLOOR

**Michael Evans made a motion to go into executive session at 19:30 for the purpose of discussing personnel matters pertaining to teacher evaluations and teacher appointments**

**Angela Ludwig seconded the motion all were in favor.**

**Michael Evans made a motion to return to regular session at 20:41 Angela Ludwig seconded the motion all were in favor.**

V ADJOURNMENT

**Michael Evans made a motion to adjourn at 20:42**

**Angela Ludwig seconded the motion all were in favor.**

***Respectfully Submitted,***

***Meaghan Cherry  
District Clerk***

Dates to Remember:

|                     |                    |                                |
|---------------------|--------------------|--------------------------------|
| February 14th       | 1:45 pm            | Discovery Kids                 |
| February 14th       | 2:15 pm            | Eagle Afternoon                |
| February 17th -21st |                    | No School - Winter Break       |
| February 26th       | 12:00 pm - 5:00 pm | American Red Cross Blood Drive |
| February 28th       | 11:45 am           | Early Dismissal                |
| March 1st - 6th     |                    | Spirit Week                    |
| March 3rd           | 6:00 pm            | PTO Meeting                    |
| March 3rd           | 6:00 pm            | Family Game Night              |
| March 6th           | 1:45 pm            | Discovery Kids                 |
| March 10th          | 6:00 pm            | Board Meeting                  |

**E.C.S. Mission:** To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.