



Edinburg Common School  
Board of Trustees Meeting Agenda  
February 14, 2023 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance
- B. Roll Call
- C. Welcome
- D. Privilege of the Floor
- E. Agenda Changes
- F. Board Reports/Announcements
- G. Superintendent Reports/Announcements
  - CBT Simulation Assessments on 1/18/23
  - Professional Development Half Day 2/6/23
  - HFM Boces - Advocacy "Virtual" Meeting 2/6/23
  - FMCC - Human Resources Consortium Event 2/9/23
  - Rick Timbs (Upcoming)
- H. Director of Health and Safety/Business Manager Reports
  - Budget/tax cap update
  - EV buses
  - Fiscal Stress Monitoring System score
  - May budget vote propositions
  - Supply Chain Grant round 2 & 3

II REQUEST FOR BOARD ACTION

- A. Board Members
  - 1. Approve the transcript of Board minutes from January 10, 2022
  - 2. Rescind Policy
    - a. 5620 Pregnant Students
    - b. 5310 Student Discipline
    - c. 5310-E Student Discipline Exhibit
    - d. 5310-R Student Discipline Responsibilities
    - e. 5311 Student Right and Responsibilities
    - f. 5311.1 Student Due Rights Process
    - g. 5311.4 Care of School Property by Students
    - h. 5312 Prohibited Conduct
    - i. 5312.1 Drug and Alcohol Abuse
    - j. 5312.1-R Drug and Alcohol Abuse Regulation
    - k. 5312.2 Dangerous Weapons in School
    - l. 5312.3 Smoking
    - m. 5313 Penalties
    - n. 5313.1 Detention

- o. 5313.2 In-School Suspension
- p. 5313.2-R In-School Suspension Regulations
- q. 5313.3 Student Suspensions
- r. 5313.3-R Student Suspensions Regulations
- s. 5313.3-E Student Suspensions Exhibit
- 3. Approve Updates and Review of Policies:
  - a. 4319, 4600, 5400 - 6900
- 4. Approve CSE/CPSE recommendations
- 5. Approve Updates to Food Safety Plan

B. Treasurer

- 1. Approve the treasurer reports
- 2. Approve the payment of claims
- 3. Approve budget transfer
- 4. Accept Donation

C. Superintendent

- 1. Approve Permanent Appointment
- 2. Accept Resignation

III PRIVILEGE OF THE FLOOR

**It is anticipated the Board will adjourn to Executive Session to discuss contract negotiations with the EEA Union pursuant to Article 14 of the Civil Service Law.**

- A. 6. Approve EEA Contract

IV ADJOURNMENT

Dates to Remember:

February 20th-24th - No School Winter Break  
 February 28th-March 3rd Dr. Seuss Week  
 March 3rd - Eagle Afternoon  
 March 14th - 1:45 Discovery Kids  
 March 14th - 6:00 Board of Trustees Meeting

**E.C.S. Mission:** To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II A-1

**Action Date**        February 14, 2023

**Effective Date:**    February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the January 10, 2023 board meeting.

**Cost Analysis:**

**Notes:**



Edinburg Common School  
Board of Trustees Meeting Minutes  
January 10, 2023 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 18:00
- B. Roll Call
  - Angela Ludwig Abs Robert McCloskey ☒
  - Michelle Ellis ☒ Dr. Mary Ann Borden ☒
  - Sandy Moore ☒ Meaghan Cherry ☒
- C. Welcome
- D. Privilege of the Floor - None
- E. Agenda Changes - None
- F. Board Reports/Announcements
  - Mr. McCloskey was very happy the EEA negotiations went well.
- G. Superintendent Reports/Announcements
  - Absence Updates
    - Since the return from the holidays our student and staff attendance has improved dramatically.
  - Slice and a Story set for January 19, 2023
  - Students of the Month
    - PK Margaret Hand
    - K Paige Pruett
    - 1 Kendyl Canfield
    - 2 Quinn Dame
  - Half Professional Development Day January 20, 2023
    - IEP Direct training
    - Suicide Prevention training
    - State Testing Data
    - K-2 RTI Meetings
- H. Director of Health and Safety/Business Manager Reports
  - Frontier still has not shown up. They have now given us a date of February 2nd.
  - The Budget Committee is formed and will meet for the first time on January 23rd @ 3:00 PM.
  - Mr. Becotte's first day was January 9th.
  - One section of the UV Water System was not working properly last week (we have 2 sections and are able to run off of 1.).
    - Mr. Cramer, Water Operator, attempted to fix the problem

- We had to call Aqua Science in to try to fix the problem (they installed the system).
- Aqua Science came up today and within 5 minutes our whole water system was down.
- We were without water for approximately an hour and a half
- Mr. Cramer was able to get the one section back working again so we could have potable water and drinking water. Thank you Mr. Cramer.
- Mr. Cramer will be back in the morning to check the system before the students arrive.

## II REQUEST FOR BOARD ACTION

### A. Board Members

1. Approve the transcript of Board minutes from December 13, 2022

#### **Res#0089-23**

Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the November 8, 2022 board meeting.

Motion by: M.B. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

2. Approve rescinding of policies

- a. 5160-E Student Absences and Excuses Exhibit
- b. 5191 - Students with HIV Related Illness
- c. 5191-R - Students with HIV Related Illness Regulation
- d. 5191-E - Students with HIV Related Illness Exhibit

#### **Res#0090-23**

Be it RESOLVED, that upon the recommendation of the Policy Committee the Board of Education does hereby rescind the following policies:

- |           |  |
|-----------|--|
| #5160-E.1 | Student absence and excuse exhibit             |
| #5191     | Students with HIV-Related Illness              |
| #5191-R   | Students with HIV-Related Illness - Regulation |
| #5191-E   | Students with HIV-Related Illness - Exhibit    |

Motion by: M.B. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

3. Approve updates and review of policies 5000 thru 5280

#### **Res#0091-23**

Be it RESOLVED, that the Board of Education hereby reviewed and approves the updates to policies #5000 thru 5280.

Motion by: M.B. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

### B. Treasurer

1. Approve the treasurer reports

#### **Res#0092-23**

Be it RESOLVED, that the Board of Education hereby approves the

Treasurer's report consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

Motion by: R.M. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

2. Approve the payment of claims

**Res#0093-23**

Be it RESOLVED, that the Board of Education hereby approves the Payment of Claims as listed on Warrant #7.

Motion by: R.M. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

3. Approve budget transfer

**Res#0093-23**

Be it RESOLVED, that the Board of Education hereby approves the following budget transfer:

\$6,000.00 from A2110.12 Teaching Salaries to A2110.14 Substitute Teaching Salaries.

Motion by: M.B. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

C. Superintendent

1. Appoint Teacher Mentor

**Res#0094-23**

Be it RESOLVED, that the Board of Education hereby appoints the following Teacher Mentor for the 2022-2023 school year:

- Thomas Moore as Teacher Mentor for Leah Lapczenski  
Pay rate as per EEA contract \$600.00 stipend prorated.

Motion by: M.B. 2nd by: R.M. Vote: Yes 2 No 0 Abstain 0

III PRIVILEGE OF THE FLOOR - None

**Robert McCloskey made a motion to enter into executive session at 18:15 to discuss matters related to the employment of a particular person.**

**Dr. Mary Ann Borden seconded the motion and all were in favor.**

**Robert McCloskey made a motion to return to regular session at 18:55 Dr. Mary Ann Borden seconded the motion all were in favor.**

IV ADJOURNMENT

**Robert McCloskey made a motion to adjourn at 18:55. Dr. Mary Ann Borden seconded the motion all were in favor.**

***Respectfully Submitted,***

***Meaghan Cherry***  
***District Clerk***

Dates to Remember:

January 16th - No School, Martin Luther King Day  
January 19th - 6:00 pm Slice and a Story  
January 20th - 11:45 am Dismissal, ½ Day PD  
January 24th - 1:45 pm Discovery Kids  
February 3rd - 2:30 pm Eagle Afternoon  
February 6th - 11:45 am Dismissal, ½ Day PD  
February 7th - 1:45 pm Discovery Kids  
February 7th - 4:45 pm PTO Meeting  
February 14th - 6:00 pm Board of Trustees Meeting

**E.C.S. Mission:** To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

### EXHIBIT II A-2

**Action Date:** February 14, 2023

**Effective Date:** February 14, 2023

**Action:** Be it RESOLVED, that upon the recommendation of the Policy Committee the Board of Education does hereby rescind the following policies:

- |    |          |                                     |
|----|----------|-------------------------------------|
| a. | 5620     | Pregnant Students                   |
| b. | 5310     | Student Discipline                  |
| c. | 5310-E   | Student Discipline Exhibit          |
| d. | 5310-R   | Student Discipline Responsibilities |
| e. | 5311     | Student Right and Responsibilities  |
| f. | 5311.1   | Student Due Rights Process          |
| g. | 5311.4   | Care of School Property by Students |
| h. | 5312     | Prohibited Conduct                  |
| i. | 5312.1   | Drug and Alcohol Abuse              |
| j. | 5312.1-R | Drug and Alcohol Abuse Regulation   |
| k. | 5312.2   | Dangerous Weapons in School         |
| l. | 5312.3   | Smoking                             |
| m. | 5313     | Penalties                           |
| n. | 5313.1   | Detention                           |
| o. | 5313.2   | In-School Suspension                |
| p. | 5313.2-R | In-School Suspension Regulations    |
| q. | 5313.3   | Student Suspensions                 |
| r. | 5313.3-R | Student Suspensions Regulations     |
| s. | 5313.3-E | Student Suspensions Exhibit         |

### **Cost Analysis:**

**Notes:** Policies b. thru s. will be replaced with the updated code of conduct policy #5300



Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II A-3

**Action Date:** February 14, 2023

**Effective Date:** February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby reviewed and approves the updates to policies #4319, #4600 & 5400 thru 6900.

**Cost Analysis:**

**Notes:**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II A-4

**Action Date**      February 14, 2023

**Effective Date:**      February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby approves the CSE/CPSE recommendations for students: 2227.

**Cost Analysis:**

**Notes:**

# Edinburg Common School Committee Meeting Recommendations for Board of Education

Student: 'Board of Education Copy'			AltID#: 2227		Grade: 06	
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School		
01/09/2023	02/14/2023	Section 504 Committee / Amendment - Agreement No Meeting	Section 504	/ Edinburg Common School		
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	
Occupational Therapy	09/06/2022	06/23/2023	Small Group	1	Weekly	
Physical Therapy	09/06/2022	06/23/2023	Small Group	1	Weekly	
Counseling	01/10/2023	06/23/2023	Individual	1	Weekly	
				Duration	Location	
				30min.	Therapy Room	
				30min.	Therapy Room	
				30min.	Therapy Room	
				Service Delivery Recommendations		
				To work on negative feelings toward school and organization.		

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II A-5

**Action Date**          February 14, 2023

**Effective Date:**      February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby approves the updates to the Food Safety Plan.

**Cost Analysis:**

**Notes:**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II B-1

**Action Date:** February 14, 2023

**Effective Date:** February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby approves the Treasurer's report consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

**Cost Analysis:**

**Notes:** The Board will review the Treasurer's report prior to the Meeting.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II B-2

**Action Date:** February 14, 2023

**Effective Date:** February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby approves the Payment of Claims as listed on Warrant #8.

**Cost Analysis:**

**Notes:** The Board will review the Warrant prior to the Meeting. The complete receiving packet, inclusive of purchase orders, packing slips, and invoices will be available to be reviewed by the board.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II B-3

**Action Date:** February 14, 2023

**Effective Date:** February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby approves the following budget transfer:

\$3,600.00 from A9060.8 Health Insurance to A9050.8 Unemployment Ins.

**Cost Analysis:**

**Notes:**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II B-4

**Action Date:** February 14, 2023

**Effective Date:** February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby accepts the Donation of \$800.00 from Eleanor Duffel to be used for the Edinburg Common School Community.

**Cost Analysis:**

**Notes:**



Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II C-1

**Action Date:** February 14, 2023

**Effective Date:** February 28, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby permanently appoints Darcie Decker-Knapp as Building Nurse effective February 28, 2023.

**Cost Analysis:**

**Notes:**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II C-2

**Action Date:** February 14, 2023

**Effective Date:** February 3, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby accepts the resignation of Kristine Petruso, Licensed Teacher Assistant, effective February 3, 2023.

**Cost Analysis:**

**Notes:**

0518.443.4007

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From: KRISSY PETRUSO <krissypet@aol.com>  
Sent: Friday, February 3, 2023 2:28 PM  
To: Robert McCloskey <remccloskey62@gmail.com>; Angela Reynolds  
<angela@clearimageny.com>  
Subject: Re: Edinburg School

There is no need for a meeting at this point.

This is my formal letter of resignation effective 2:30 on Feb 3, 2023.

Thank you for the opportunity to work in the district, but at this time I am choosing to focus on the positive aspects of my life.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **BOARD ACTION**

EXHIBIT II A-6

**Action Date**        February 14, 2023

**Effective Date:**    February 14, 2023

**Action:** Be it RESOLVED, that the Board of Education hereby approves the 3 year  
EEA contract for the 2023-2026 school years.

**Cost Analysis:**

**Notes:**