**PTO Meeting Notes**

**02/13/2023**

**In Attendance:**Shaelah Dame, Kelly Keyrouse, Brytney Wagner, Nadene Becker  
  
*Shaelah called the meeting to order at 4:48pm.*  
  
Pledge of Allegiance  
  
Last meeting’s minutes accepted.  
  
**Treasurer’s Report:**

Savings:         $1,003.26

Checking:         $8,116.42

6thGrade Fund:         $182.34

Shaelah spoke with Sandy. $10,000 is max allowed in accounts. Spend money if ever over $10,000.

*Shaelah motioned to transfer money into the Savings Account and 6th Grade Fund to keep them active. $10 each. Brytney seconded the motion.*

**Old Business**

* Yearbook - Mrs. Knapp volunteered for the yearbook club. Love lines forms sent out, $2.00 per love line. Whatever the yearbook club does not get done, PTO will take over. Sandy reaching out to 6th grade for their quotes, baby pictures, and yearbook cover entries. Need a yearbook dedication. No one retiring? Possibly Jim Lowerre? Look into Yearbook business sponsors.
* Spring Fundraiser (Gertrude Hawk)  
  - Sent home on 2/7  
  - Orders back by 2/27  
  - Orders to be delivered week of 3/27  
  - Can it be delivered to school?
* Winter field trip  
  - No longer needed due to PBIS field trip
* Carnation-Grams  
  - Sold around 300 at $1.50 each. Purchased from Peck’s for $.75 each. Will deliver to classrooms at 1pm.
* School Pictures  
  -Picture day will be 9/22. Picture retakes will be 10/27.

**New Business**

* Easter Activity  
  - April 6th. Will move Eagle Afternoon to morning.  
  - Games, bounce house, crafts, face painting, cookie decorating, bunny bait.
* Eagle Gear  
  - Skipping Spring orders to do Fall instead. Look into handling like Angela does her other fundraisers.
* Book Giveaway  
  - March 3rd, prior to Eagle Afternoon. We have around 280 books, no purchases needed. 1/1:30pm.
* 6th Grade Essay  
  - Need to form a committee of 3-5. Usually a teacher, a PTO member, a board member, and an aide. Talk to Tom.  
  - Nadene is considering being on the committee.
* Spirit Week  
  - End of year. Last week of school? Brainstorm ideas.
* *Shaelah motioned to have $100 available throughout the year for PTO supplies (printer paper, stamps, envelopes, etc.) Kelly seconded the motion.*
* Fundraising Ideas  
  - Someone special dance  
  - Community Chinese auction/Sale

**Action Items**

* PTO binder: Work in progress.
* Check on Dr. Suess  books in the PTO closet. Do we need to purchase more for Pre-K/new students?
* 6th Grade gift.  
  - Revisit after Easter activity and end of year field trip (how much money we have left.)
* Basketball Pizza Party  
  - April 6, setup by 2:45pm. PTO supplies the pizza.  
  *- Shaelah motioned to spend $100 on the end of season basketball pizza party. Kelly seconded the motion.*
* PTO to buy ¾ grade basketball t-shirts.  
  - Revisit next year. Buy reusable jerseys or consider parents buying the t-shirts.  
  - *Shaelah motioned to pay $80.00 to Clear Image for basketball shirts. Kelly seconded the motion.*
* PTO nominations.  
  - All offices up for re-election.  
  - April: Make upcoming nominations known.  
  - May: Nominations  
  - June: Vote
* Staff Appreciation Week  
  - Week of May 2nd. Need to brainstorm.  
  - Stewart’s donation?
* Involvement Ideas  
  - “Quarterly” 3:15pm meetings to get more teacher/staff involvement. We’d like their input.  
  - How can we approach incoming parents (new students/PreK/Kindergarten?)

The next PTO meeting will be held on March 7th at 4:45pm.  
  
Meeting adjourned at 6:10pm.