



Edinburg Common School
Board of Trustees Meeting Minutes
July 10, 2019 6:30 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance 18:34
- B. Roll Call
 - Mike Evans
 - James Lowerre
 - Sandy Moore
 - Angela Ludwig
 - Michelle Ellis
 - Meaghan Cherry Absent
- C. Welcome
- D. Privilege of the Floor
- E. Agenda Changes - None
- F. Board Reports/Announcements - None
- G. Superintendent Reports/Announcements - None

II REQUEST FOR BOARD ACTION

- A. Board Members
 - 1. Appoint Clerk Pro Tem
Res#0001-20
Be it RESOLVED, that the Board of Trustees appoints Sandy Moore as Clerk Pro Tem for the July 10, 2019 Board Meeting.
Motion by: J.L. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0
 - 2. Appoint Superintendent/Principal
Res#0002-20
Be it RESOLVED, that the Board of Education of Edinburg Common School District hereby appoints Michelle Ellis as Superintendent of Schools, for the period of August 1, 2019 to June 30, 2022, approves the employment agreement, dated July 10, 2019, setting forth the terms and conditions of Mrs. Ellis's employment, and authorizes payment thereunder.
Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

III REORGANIZATIONAL MEETING

- A. Board Members
 - 1. Election/Appointment of Officers
Res#0003-20

Be it RESOLVED, that the Board of Trustees approves the following appointments:

- a. Board President - Michael Evans
- b. Board Vice-President - Angela Ludwig
- c. District Treasurer - Sandy Moore
- d. District Clerk - Meaghan Cherry

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

2. Constitutional Oath of Office

Res#0004-20

Be it RESOLVED, that the Board of Trustees accepts the Oath taken by the following people:

- a. District Clerk - Meaghan Cherry (7/11/19)
- b. Board President - Michael Evans
- c. Board Vice President - Angela Ludwig
- d. Board Member - James Lowerre
- e. Superintendent - Michelle Ellis
- f. District Treasurer/Business Manager - Sandy Moore

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

3. Organizational Appointments

Res#0005-20

Be it RESOLVED, that the Board of Trustees approves the following appointments:

- a. Free/Reduced lunch and Breakfast Officials:
 - Reviewing Official – Manager, Constance Breda
 - Hearing Official – Superintendent, Michelle Ellis
 - Verification Official – School Business Manager, Sandy L. Moore
- b. School Physician – Dr. George Dasher, **Stipend up to \$850.00 yearly**
- c. School Law Firm – Girvin and Ferlazzo
- d. Records Access Officer – Sandy L. Moore
- e. Attendance Officer – Nurse, Kaycie Trombley
- f. Section 504 Hearing Officer, Michelle Ellis
- g. Title IX Officer – Superintendent, Michelle Ellis
- h. CSE and CPSE Committee Members – see attached list
- i. CSE Chairperson (PK-6)– Megan Eschler - **\$30/hour**
- j. CSE/CPSE Coordinators - Megan Eschler (PK-3) and Andrea Fort (3-6)
- k. CPSE Chairperson – Megan Eschler
- l. NYSED Impartial Hearing Officers - serving this District in matters of identification and placement of those thought to be handicapped:

In accordance with New York State Law 4404 (1) and Commissioner's Regulations regarding approved list of hearing officers and rates of compensation.

- m. Audit Committee – Board; Michael Evans, Angela Ludwig, James Lowerren
 - n. Dignity for All Students Act Coordinator – Joshua Schaperjahn
 - o. Tax Collector – Meaghan Cherry **Stipend - \$1600**
 - p. Water Operator – Michael Sherman
 - q. Title I/ESSA/RTI Director – Michelle Ellis
 - r. STEM Coordinator/Network Manager – Thomas Moore **Stipend - \$11,522**
 - s. STEM Curriculum Specialist – Thomas Moore **Stipend - \$900**
 - t. McKinney Vento Coordinator – Nurse, Kaycie Trombley
 - u. Census Enumerator – Wendy Ferguson and Tabitha Edwards **Stipend - \$225 each**
 - v. Records Management Officer – Meaghan Cherry
- Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

4. Designations

- a. Monthly Board Meeting Dates and Times for 2019-2020
Res#0006-20
Be it RESOLVED, that the Board of Trustees approves the monthly board meeting dates.
Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0
- b. Official Depositories for Investment of District Funds
Res#0007-20
Be it RESOLVED, that the Board of Trustees approves NBT bank as the Official Depositories for Investment of District Funds.
Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0
- c. Official District Newspaper
Res#0008-20
Be it RESOLVED, that the Board of Trustees approves the Leader Herald as the Official District Newspaper.
Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0
- d. 7-12 Grade High School as per contract
Res#0009-20
Be it RESOLVED, that the Board of Trustees appoints Northville Central School District as the 7-12 grades High School for Edinburg students.
Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

5. Authorizations

Res#0010-20

Be it RESOLVED, that the Board of Trustees approves the following Authorizations:

- a. Certification of Payroll – Superintendent, Michelle Ellis
- b. Authorized Signatures – Sandy L. Moore and Board of Trustees President
- c. Budget Transfers – Michelle Ellis, up to \$3000.00; Board over \$3,000.00
- d. Purchasing Agent – Michelle Ellis
- e. Petty Cash, \$75.00
- f. Mileage – IRS Rate

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

IV OLD BUSINESS: - Task Sheet

V REQUEST FOR BOARD ACTION

A. Board Members

1. Approve the transcript of Board minutes from June 26, 2019

Res#0011-20

Be it RESOLVED, The Board of Trustees approves the transcript of the minutes from the June 26, 2019 Regular board meeting.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Readopt all current Board of Education Policies

Res#0012-20

Be it RESOLVED, The Board of Trustees adopted all current Board of Education Policies.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

3. Appoint Summer Cleaner

Res#0013-20

Be it RESOLVED, The Board of Trustees appoints Ryan Whitehouse as the Summer Cleaner from July 1, 2019 thru July 19, 2019 for 8 hours per day at a rate of minimum wage.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

4. Approve CSE/CPSE recommendations

Res#0014-20

Be it RESOLVED, The Board of Trustees approves the CSE/CPSE recommendations for the following students: 2214, 2222, 100007, 100136 and 100155.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

B. Treasurer

1. Approve the treasurer reports

Res#0015-20

Be it RESOLVED, The Board of Trustees approves the treasurer's report.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Approve the payment of claims

Res#0016-20

Be it RESOLVED, The Board of Trustees approves the payment of claims as listed on Warrant #1.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

3. Approve budget transfers

Res#0017-20

Be it RESOLVED, The Board of Trustees approves the attached budget transfers.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

C. Superintendent

VI PRIVILEGE OF THE FLOOR

Paula Blackwell - Extremely happy with Michelle Ellis becoming superintendent.

Michael Evans made a motion to go into executive session at 19:12

Angela Ludwig seconded the motion all were in favor.

Michael Evans made a motion to return to regular session at

19:35 Angela Ludwig seconded the motion all were in favor.

Res#0018-20

Michael Evans made a motion to give Sandy Moore a stipend of \$1660.00 for the extra work she put in from April 5, 2019 thru June 30, 2019. To help during the transition to a new Superintendent. Angela Ludwig Seconded the motion all were in favor.

VII ADJOURNMENT

**Michael Evans made a motion to adjourn at 19:37
Angela Ludwig seconded the motion all were in favor.**

Respectfully Submitted,

***Meaghan Cherry
District Clerk***

E.C.S. Mission: To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.

E.C.S. Vision: Ensure all grade levels experience success through inspiring growth and nurturing innovation through exploration