



Edinburg Common School  
Board of Trustees Meeting Agenda  
July 11, 2023 6:00 p.m.

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I INTRODUCTION:

- A. Call to order - Pledge of Allegiance
- B. Roll Call
- C. Welcome
- D. Privilege of the Floor
- E. Agenda Changes
- F. Board Reports/Announcements
- G. Superintendent Reports/Announcements
  - Summer Fun Program 7/10/23 - 8/10/23
  - Physical Education/Health - .3 Position/Interviews
- H. Business Manager/Director of Health and Safety Reports
  - Summer Cleaning Updates
  - 19-A
  - Annual Audit
  - Bus Applicant

II REORGANIZATIONAL MEETING

A. Board Members

1. Election/Appointment of Officers

- a. Board President
- b. Board Vice-President
- c. District Treasurer
- d. District Clerk

2. Constitutional Oath of Office

- a. District Clerk
- b. Board President
- c. Board Vice President
- d. Board Member
- e. Superintendent
- f. District Treasurer/Business Manager

3. Organizational Appointments

- a. Free/Reduced Lunch and Breakfast Officials
- b. School Law Firm
- c. Records Access Officer
- d. Section 504 Hearing Officer
- e. Title IX Officer
- f. NYSED Impartial Hearing Officers
- g. Audit Committee

- h. Dignity for all Student Coordinator
- i. Tax Collector
- j. Title I/ESSA/RTI Director
- k. IT/Network Manager
- l. STEM Curriculum Specialist
- m. Records Management Officer

- 4. Designations
  - a. Monthly Board Meeting Dates and Times for 2023-2024
  - b. Official Depositories for Investment of District Funds
  - c. Official District Newspaper
  - d. 7-12 Grade High School as per contract
- 5. Authorizations
  - a. Certification of Payroll
  - b. Authorized Signatures
  - c. Budget Transfers
  - d. Purchasing Agent
  - e. Petty Cash
  - f. Mileage

### III REQUEST FOR BOARD ACTION

- A. Board Members
  - 1. Approve the transcript of Board minutes from June 28, 2023
  - 2. Readopt all current Board of Education Policies
  - 3. Review District Safety Plan
  - 4. Approve Trane Contract
  - 5. Approve HFM BOCES Contract for 2023-2024
  - 6. Approve Update to Head Bus Driver Job Description
  - 7. Approve 2022-2023 General Fund expended Surplus
- B. Treasurer
  - 1. Approve the Treasurer Reports
  - 2. Approve Payment of Claims
- C. Superintendent
  - 1. Appoint Head Bus Driver

### IV PRIVILEGE OF THE FLOOR

***It is anticipated that the Board will enter into Executive Session to discuss the employment history of a particular person . . .***

### V ADJOURNMENT

Dates to Remember: Superintendent's Conference Day 8/29/23  
 Teacher Work Day 8/30/23  
 No School - Labor Day 9/4/23  
 Superintendent's Conference Day 9/5/23  
 First Day of School 9/6/23

**E.C.S. Mission:** To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.