



Edinburg Common School  
Board of Trustees Meeting  
July 14, 2020 6:00 p.m.

<https://meet.google.com/ovq-wupe-smt>

Join by phone

(US) +1 470-635-0046 PIN: 534 645 711#

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 18:03
- B. Roll Call
  - Mike Evans ✓
  - James Lowerre ✓
  - Sandy Moore ✓
  - Angela Ludwig ✓
  - Michelle Ellis ✓
  - Meaghan Cherry ✓
- C. Welcome
- D. Privilege of the Floor - None
- E. Agenda Changes
  - IV A5 - Approval of Special Education Contract has been tabled
- F. Board Reports/Announcements - None
- G. Superintendent Reports/Announcements
  - Open Enrollment
  - After School Program
    - Healthy Kids Program presented their After School Program
  - Art/Music
    - Art - Interviews will be taking place Monday, July 20, 2020
    - Music - Patricia Zullo is interested in coming back
  - Reopening
    - July 13th (Guidance given)
    - July 31st (Plans submitted to the state by district)
    - August 1th-7th (Final decisions made by Governor)
  - Parent Survey
    - 27 responses were given
  - Building updates
    - Tiles have been replaced in the hallways, cafeteria and kindergarten classroom
    - We have a quote from Fulton County Electric for the light pole
  - Light pole in parking lot

II REORGANIZATIONAL MEETING

A. Board Members

1. Election/Appointment of Officers

**Res#0001-21**

Be it RESOLVED, that the Board of Trustees approves the following appointments:

- a. Board President - Michael Evans
- b. Board Vice-President - Angela Ludwig
- c. District Treasurer - Sandy Moore
- d. District Clerk - Meaghan Cherry

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Constitutional Oath of Office

**Res#0002-21**

Be it RESOLVED, that the Board of Trustees accepts the Oath taken by the following people:

- a. District Clerk - Meaghan Cherry
- b. Board President - Michael Evans
- c. Board Vice President - Angela Ludwig
- d. Board Member - James Lowerre
- e. Superintendent - Michelle Ellis
- f. District Treasurer/Business Manager - Sandy Moore

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

3. Organizational Appointments - **Tabled for executive session**

- a. Free/Reduced Lunch and Breakfast Officials
- b. School Physician
- c. School Law firm
- d. Records Access Officer
- e. Attendance Officer
- f. Section 504 Hearing Officer
- g. Title IX Officer
- h. Committee on Special Education/Preschool Education Members
- i. CSE Chair Pre-K thru 6
- j. CSE/CPSE Coordinators
- k. CPSE Chair
- l. NYSED Impartial Hearing Officers
- m. Audit Committee
- n. Dignity for all Student Coordinator
- o. Tax Collector
- p. Water Operator

- q. Title I/ESSA/RTI Director
- r. STEM Coordinator/Network Manager
- s. STEM Curriculum Specialist
- t. McKinney Vento Coordinator
- u. Records Management Officer

4. Designations

- a. Monthly Board Meeting Dates and Times for 2020-2021

**Res#0003-21**

Be it RESOLVED, that the Board of Trustees approves the monthly board meetings to occur on the second Tuesday of the month at 6:00 pm.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

- b. **Res#0004-21**

Be it RESOLVED, that the Board of Trustees approves NBT bank as the Official Depositories for Investment of District Funds.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

- c. Official District Newspaper

**Res#0005-21**

Be it RESOLVED, that the Board of Trustees approves the Leader Herald as the Official District Newspaper.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

- d. 7-12 Grade High School as per contract

**Res#0006-21**

Be it RESOLVED, that the Board of Trustees appoints Northville Central School District as the 7-12 grades High School for Edinburg students.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

5. Authorizations

**Res#0007-21**

Be it RESOLVED, that the Board of Trustees approves the following Authorizations:

- a. Certification of Payroll – Superintendent, Michelle Ellis
- b. Authorized Signatures – Sandy L. Moore and Board of Trustees President
- c. Budget Transfers – Michelle Ellis, up to \$3000.00; Board over \$3,000.00
- d. Purchasing Agent – Michelle Ellis
- e. Petty Cash, \$75.00
- f. Mileage – IRS Rate

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

III OLD BUSINESS: - Task Sheet

**Res#0008-21**

Be it RESOLVED, that the Board of Trustees declares the replacement of the Boilers an emergency situation and authorizes upto \$90,000.00 to be transferred from the Reserve Fund to General Fund.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

The Board of Education has determined the replacement of the boilers as an emergency situation. The school district has acquired 3 bids for the replacement of the boilers. The 3 bids are as follows:

Quote #1 - Adirondack Combustion Technologies Inc. (518) 357-4488  
448 Duanesburg Rd. Duanesburg, NY 12056

**\$142,321.00**

Quote #2 - Trane U.S. Inc. (518) 785-1315  
301 Old Niskayuna Road, Suite 1 Latham, NY 12110

**\$87,918.00**

Quote #3 - TFR Industries Inc. (518) 573-6457  
324 May Ave. Schenectady, NY 12303

**\$82,300.00**

After reviewing the 3 quotes the Board of Education has decided to accept Quote #2 from Trane U.S. Inc.

- Quote #3
  - Was not all inclusive.
  - There would be additional cost associated with linking the system to the current system.
- Quote #2
  - We have a good repair history with Trane
  - Our current system is run by Trane
  - Maintenance Personnel is familiar with Trane

**Res#0009-21**

Be it RESOLVED, that the Board of Trustees after reviewing the 3 quotes has accepted Quote #2 from Trane U.S. Inc.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

IV REQUEST FOR BOARD ACTION

A. Board Members

1. Approve the transcript of Board minutes from June 25, 2020

**Res#0010-21**

Be it RESOLVED, The Board of Trustees hereby approves the transcript of the minutes from the June 25, 2020 board meeting.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Readopt all current Board of Education Policies

**Res#0011-21**

Be it RESOLVED, The Board of Trustees adopted all current Board of Education Policies.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

3. Temporary Suspension of Policy #5152.E-2

**Res#0012-21**

Be it RESOLVED, that the Board of Trustees of the Edinburg Common School District hereby imposes a one-year moratorium on the acceptance of new nonresident students except for Northville Central School District residents for the 2020-21 school year.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

4. Approve Tuition Contract

**Res#0013-21**

Be it RESOLVED, that the Board of Trustees approves the Tuition Contract with Northville Central School at a 2% increase.

Motion by: M.E. 2nd by: J.L. Vote: Yes 3 No 0 Abstain 0

5. Approve Special Education Contract - **Tabled until August**

6. Approve Network Manager Contract - **Tabled for Executive**

7. Approve Disposition List

**Res#0014-21**

Be it RESOLVED, that the Board of Trustees approves the disposition list, which includes 2 promethean boards.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

B. Treasurer

1. Approve the treasurer reports

**Res#0015-21**

Be it RESOLVED, The Board of Trustees approves the treasurer's report.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

2. Approve the payment of claims

**Res#0016-21**

Be it RESOLVED, The Board of Trustees approves the payment of claims

as listed on Warrant #1.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

C. Superintendent

1. Approve substitute cleaner

**Res#0017-21**

Be it RESOLVED, The Board of Trustees approves Mrs. Kathrine Cusano as a substitute cleaner.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

**Michael Evans made a motion to go into executive session at 19:38 for the purpose of discussing matters related to the appointment of a particular person.**

**Angela Ludwig seconded the motion all were in favor.**

**Michael Evans made a motion to return to regular session at 20:20 Angela Ludwig seconded the motion all were in favor.**

Exhibit II A-3a-u. Organizational Appointments -

**Res#0018-21**

Be it RESOLVED, that the Board of Trustees approves the following appointments:

- a. Free/Reduced lunch and Breakfast Officials:
  - Reviewing Official – Manager, Constance Breda
  - Hearing Official – Superintendent, Michelle Ellis
  - Verification Official – School Business Manager, Sandy L. Moore
- b. School Physician – Dr. George Dasher, **Stipend up to \$850.00 yearly**
- c. School Law Firm – Girvin and Ferlazzo
- d. Records Access Officer – Sandy L. Moore
- e. Attendance Officer – Nurse
- f. Section 504 Hearing Officer, Michelle Ellis
- g. Title IX Officer – Superintendent, Michelle Ellis
- h. CSE and CPSE Committee Members – see attached list
- i. CSE Chairperson (PK-6)– Erin Gurdineer
- j. CSE/CPSE Coordinators - Andrea Fort
- k. CPSE Chairperson – Erin Gurdineer
- l. NYSED Impartial Hearing Officers - serving this District in matters of identification and placement of those thought to be handicapped:  
*In accordance with New York State Law 4404 (1) and Commissioner's Regulations regarding approved list of hearing officers and rates of compensation.*
- m. Audit Committee – Board; Michael Evans, Angela Ludwig, James Lowerre

- n. Dignity for All Students Act Coordinator – Joshua Schaperjahn
  - o. Tax Collector – Meaghan Cherry **Stipend - \$1750**
  - p. Water Operator – Michael Sherman
  - q. Title I/ESSA/RTI Director – Michelle Ellis
  - r. STEM Coordinator/Network Manager – Thomas Moore **Stipend - \$12,000**
  - s. STEM Curriculum Specialist – Thomas Moore **Stipend - \$950**
  - t. McKinney Vento Coordinator – Nurse
  - u. Records Management Officer – Meaghan Cherry
- Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

Exhibit IV A-6. Network Manager Contract -

**Res#0019-21**

Be it RESOLVED, that the Board of Trustees approves the Network Manager Contract for the 2020-2021 school year.

Motion by: M.E. 2nd by: A.L. Vote: Yes 3 No 0 Abstain 0

V PRIVILEGE OF THE FLOOR - None

VI ADJOURNMENT

**Michael Evans made a motion to adjourn at 20:21**  
**Angela Ludwig seconded the motion all were in favor.**

***Respectfully Submitted,***

***Meaghan Cherry***  
***District Clerk***

**E.C.S. Mission:** To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.