



Edinburg Common School  
Board of Trustees Meeting Agenda  
July 6, 2022 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 18:02
- B. Roll Call
  - Angela Ludwig ✓
  - Michelle Ellis ✓
  - Sandy Moore ✓
  - Dr. Mary Ann Borden ✓
  - Robert McCloskey ✓
  - Meaghan Cherry ✓
- C. Welcome
- D. Privilege of the Floor - None
- E. Agenda Changes - Tabled III B1 - Approve the Treasures Reports until August
- F. Board Reports/Announcements - None

II REORGANIZATIONAL MEETING

- A. Board Members
  - 1. Election/Appointment of Officers
    - Res#0001-23**
    - Be it RESOLVED, that the Board of Trustees approves the following appointments:
      - a. Board President - Angela Ludwig
      - b. Board Vice-President - Dr. Mary Ann Borden
      - c. District Treasurer - Sandy Moore
      - d. District Clerk - Meaghan Cherry
    - Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0
  - 2. Constitutional Oath of Office
    - Res#0002-23**
    - Be it RESOLVED, that the Board of Trustees accepts the Oath taken by the following people:
      - a. District Clerk - Meaghan Cherry
      - b. Board President - Angela Ludwig
      - c. Board Vice President - Dr. Mary Ann Borden
      - d. Board Member - Robert McCloskey
      - e. Superintendent - Michelle Ellis
      - f. District Treasurer/Business Manager - Sandy Moore
    - Motion by: A.L. 2nd by: M.B. Vote: Yes 3 No 0 Abstain 0

III REQUEST FOR BOARD ACTION

C. Superintendent

1. Appoint Teacher 2nd grade - Jodie Thompson

**Res#003-23**

Be it RESOLVED, that the Board of Education of the Edinburg Common School District, pursuant to Section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint Ms. Jodie Thompson to the position of Teacher in the Elementary tenure area for a probationary period of four years, to commence on August 31, 2022 with ending date of August 30, 2026, who holds a valid New York State Certification permitting her to teach Childhood Education, grades 1-6.

Motion by: A.L. 2nd by: R.M. Vote: Yes 3 No 0 Abstain 0

**Angela Ludwig made a motion to enter into executive session at 18:10 to discuss matters related to the employment history of a particular person. Robert McCloskey seconded the motion and all were in favor.**

**Robert McCloskey excused himself from the meeting at 18:43**

**Angela Ludwig made a motion to return to regular session at 19:10 Dr. Mary Ann Borden seconded the motion all were in favor.**

I INTRODUCTION:

G. Superintendent Reports/Announcements

- ECS Graduation
  - 7 students graduated
- NCS Graduation
  - Congratulate all of the ECS students who graduated this year
- Student of the Month/Honor Roll

**May**

PK Addilynn Edwards Biskie

K Natalie Frasier

1 Katie Frasier

2 Addison Brownell

**June**

PK Mason Karas

K Paisley May

1 Quinn Dame

2 Tori Seeley

**Honor Roll 89.5-94.4**

Willow Rajczi  
Kilian Whittaker  
Searria Edwards  
Madysan May  
Gabrielle Hutchins  
Emily Karas  
Brayden Shults  
Iris Ward  
Isabella Sweet  
Michael Wagner  
Eastyn Ward  
Kendra Finley  
Michael Finley

**High Honor Roll 94.5-100**

Jeanette Hand  
Dane Roberts  
Mackenzie Roberts  
Amelia Goodbread  
Porter Brownell

- Summer Fun Program
  - Started on July 6, 2022
  - We have 16 students attending
- Healthy Kids Summer Daycare Program
  - 2 students have joined at this time
- School Physician
  - We have reached out to a parent who is a Physician's Assistant and are checking with the attorney to see if this would be possible
  - We have also been in touch with the HFM BOCES medical director
- LPN/RN Job Posting
  - We will be posting shortly for this position
- LTA/Aide Job Posting
  - We will be posting shortly for this position
  - We are looking for someone to also teach library skills and increase tech services

H. Business Manager Reports

- The cameras are almost done being installed throughout the building
- In 2014 all the lights in the building were replaced by National Grid through a grant. There is a new grant (incentive) that would help us upgrade to all LED lights. The cost for the district would be \$1250/month for 1 year. It is estimated that the savings over a 2 year period would be equal to the amount the district would have to pay.
  - Asking that the board look over the information provided and come back in August with any questions and a decision.

II REORGANIZATIONAL MEETING

3. Organizational Appointments

**Res#0004-23**

Approve the following Organizational Appointments for the 2022-2023 school year:

- a. Free/Reduced lunch and Breakfast Officials:
  - Reviewing Official – Manager, Constance Breda
  - Hearing Official – Superintendent, Michelle Ellis
  - Verification Official – School Business Manager, Sandy L. Moore
- b. School Law Firm – Girvin and Ferlazzo
- c. Records Access Officer – Sandy L. Moore
- d. Section 504 Hearing Officer, Michelle Ellis
- e. Title IX Officer – Superintendent, Michelle Ellis
- f. NYSED Impartial Hearing Officers - serving this District in matters of identification and placement of those thought to be handicapped:  
In accordance with New York State Law 4404 (1) and Commissioner’s Regulations regarding approved list of hearing officers and rates of compensation.
- g. Audit Committee – Board; Angela Ludwig, Mary Ann Borden, Robert McCloskey
- h. Dignity for All Students Act Coordinator – Joshua Schaperjahn
- i. Tax Collector – Meaghan Cherry Stipend - \$1863
- j. Title I/ESSA/RTI Director – Michelle Ellis
- k. IT/Network Manager – Thomas Moore Stipend - \$13,455
- l. STEM Curriculum Specialist – Thomas Moore Stipend – \$1035
- m. Records Management Officer – Meaghan Cherry

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

4. Designations

- a. Monthly Board Meeting Dates and Times for 2022-2023

**Res#0005-23**

Be it RESOLVED, that the Board of Trustees approves the monthly board meetings to occur on the second Tuesday of the month at 6:00 pm.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

- b. Official Depositories for Investment of District Funds

**Res#0006-23**

Be it RESOLVED, that the Board of Trustees approves NBT bank as the Official Depositories for Investment of District Funds.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

- c. Official District Newspaper  
**Res#0007-23**  
Be it RESOLVED, that the Board of Trustees approves the Leader Herald as the Official District Newspaper.  
Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0
  
- d. 7-12 Grade High School as per contract  
**Res#0008-23**  
Be it RESOLVED, that the Board of Trustees appoints Northville Central School District as the 7-12 grades High School for Edinburg students.  
Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

- 5. Authorizations  
**Res#0009-23**  
Be it RESOLVED, that the Board of Trustees approves the following Authorizations:
  - a. Certification of Payroll – Superintendent, Michelle Ellis
  - b. Authorized Signatures – Sandy L. Moore and Board of Trustees President
  - c. Budget Transfers – Michelle Ellis, up to \$3000.00; Board over \$3,000.00
  - d. Purchasing Agent – Michelle Ellis
  - e. Petty Cash, \$75.00
  - f. Mileage – IRS RateMotion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

III REQUEST FOR BOARD ACTION

- A. Board Members
  - 1. Approve the transcript of Board minutes from June 30, 2022  
**Res#00010-23**  
Be it RESOLVED, The Board of Trustees hereby approves the transcript of the minutes from the June 30, 2022 board meeting.  
Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0
  
  - 2. Readopt all current Board of Education Policies  
**Res#0011-23**  
Be it RESOLVED, The Board of Trustees adopted all current Board of Education Policies.  
Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

3. Approve Disposition List

**Res#0012-23**

Be it RESOLVED, The Board of Trustees approves the attached disposition list.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

4. Approve Updates to Policy 5100 - Attendance

**Res#0013-23**

Be it RESOLVED, The Board of Trustees approves the updates to policy #5100 - Comprehensive Attendance Policy.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

5. Review District Safety Plan

**Res#0014-23**

Be it RESOLVED, that the Board of Education hereby reviews the District Safety Plan for the 2022-2023 school year.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

B. Treasurer

1. Approve the treasurer reports - Tabled for August

2. Approve the payment of claims

**Res#0015-23**

Be it RESOLVED, The Board of Trustees approves the payment of claims as listed on Warrant #1.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

3. Approve Budget Transfer

**Res#0016-23**

Be it RESOLVED, that the Board of Education hereby approves the following budget transfer:

\$6,100.00 from A1620.402 Energy-Electric to A1620.401 Energy - Oil.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

V ADJOURNMENT

**Angela Ludwig made a motion to adjourn at 19:37. Dr. Mary Ann Borden seconded the motion all were in favor.**

***Respectfully Submitted,***

***Meaghan Cherry  
District Clerk***

Dates to Remember:

August 9th - Board Meeting 6pm

**E.C.S. Mission:** To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.