



Edinburg Common School
June 14, 2022 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance
- B. Roll Call
- C. Welcome
- D. Privilege of the Floor
- E. Agenda Changes
- F. Board Reports/Announcements
 - End of Year meeting date and time
- G. Superintendent Reports/Announcements
 - Edinburg Common School Covid Updates
 - 1st Grade Teacher Interviews
 - School Physician - Dr. Dasher
 - End of the Year Festivities
 - Field Trips
 - Slice and a Story
 - PK Moving Up 6/17
 - Yearbook Dedication 6/17
 - Eagle Afternoon 6/17
 - ECS 6th Grade Graduation Wednesday, June 22nd at 9:00 AM
 - NCS Senior Graduation Friday, June 24th at 6:00 PM
- H. Business Manager Reports

II REQUEST FOR BOARD ACTION

- A. Board Members
 - 1. Approve the transcript of Board Minutes from May 10, 2022
 - 2. Approve the transcript of Board Minutes from May 10, 2022 Annual Budget Hearing
 - 3. Approve the transcript of minutes from the May 17, 2022 Budget Vote
 - 4. Approve CSE/CPSE recommendations
 - 5. Approve CSE/CPSE contract with Northville
 - 6. Approve Girvin and Ferlazzo Contract
 - 7. Approve Certified Water Operator Contract
 - 8. Approve updates to policies 0000 thru 0115-E

- B. Treasurer
 - 1. Approve the Treasurer Reports
 - 2. Approve the Payment of Claims
 - 3. Approve Budget Transfers

- C. Superintendent
 - 1. Appoint Summer Program Teachers
 - 2. Appoint Summer Program Substitute Teachers
 - 3. Appoint Summer Program LTA
 - 4. Appoint Summer Bus Driver
 - 5. Appoint Summer Bus Attendant
 - 6. Appoint Head Custodian
 - 7. Appoint Summer Helper
 - 8. Accept Letter of Retirement
 - 9. Accept Letter of Resignation
 - 10. Approve Substitute

III PRIVILEGE OF THE FLOOR

"In accordance with its practice and for legal and ethical consideration, the Board of Trustees of the Edinburg Common School District does not permit oral comments from the public relating to specific personnel decisions regarding individuals employed by the District during the portion of its meeting where the Board permits public comment. Members of the public are welcomed to send questions, comments, or concerns regarding these or other matters to the Board in writing"

It is anticipated the Board will adjourn to Executive Session to discuss matters leading to the appointment of a particular individual.

IV ADJOURNMENT

Dates to Remember:

June 17th	12:30 PK Moving Up Ceremony
June 17th	1:45 Yearbook Dedication and Eagle Afternoon
June 20th	No School - Juneteenth Observed
June 21st - 23rd	11:30 Dismissal
June 22nd	9:00 Graduation
June 23rd	10:00 Kindergarten Picnic
June 23rd	Last Day of School
July 12th	6pm BOT Meeting

E.C.S. Mission: To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-1

Action Date: June 14, 2022

Effective Date: June 14, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the May 10, 2022 board meeting.

Cost Analysis:

Notes:



Edinburg Common School
May 10, 2022 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 18:03
- B. Roll Call
 - Angela Ludwig
 - Michelle Ellis
 - Sandy Moore
 - Dr. Mary Ann Borden
 - Meaghan Cherry
- C. Welcome
- D. Privilege of the Floor
 - Eric Dame - Would like to know why the superintendent's contract was approved prior to the third person being elected to the board.
 - Angela Ludwig - Her contract stated she needed to have a new contract by the end of 2022.
 - Eric Dame - Why would you not offer a one year contract until you have a full board for a year?
- E. Agenda Changes
 - A3 - Approve Superintendent Contract
- F. Board Reports/Announcements - None
- G. Superintendent Reports/Announcements
 - Edinburg Common School COVID-19 Updates
 - No positive cases at this time
 - Students of the Month (PK-2)
 - PK Kenley Bills
 - K Cora Hand
 - 1 Clay Wagner
 - 2 Aubrey Popitti
 - PTO - MiSci 5/6 and Annual Book Give-Away on 4/29
 - May - Ronald McDonald House Reading Month
 - First year participating
 - Fish Stocking in the GSL 5/20 (Rain Date 5/25)
 - Town of Day boat launch
 - Kindergarten Screening 5/23
 - Slice and a Story 5/24 - Game Night 6/7
 - 6th Grade NCS Visit/BBQ 6/17
 - Will head over in the morning and finish up with a BBQ for lunch
 - National Mental Health Week
 - Thank you to Ms. Salvione and Catholic Charities for everything they do for our district
 - Provided positive signage for inside and outside of the building
- H. Business Manager Reports

- PBIS Carnival 4/14
- Spring Break
 - Monday - OK
 - Tuesday - Snowstorm - needed to come up for fire alarms
 - Wednesday - Generator Alarms were going off and phones didn't work
The gentlemen came up at noon to start installing the new UV system
 - Thursday - worked 8am-9pm on the UV water system
 - Friday - by 10:30 am the UV water system was finished and we were clear to open school on Monday
 - Kyle was here over break and cleaned the windows and floors
 - Ethan came up on Saturday to run the Auto Scrubber on the floors
 - Paula took the van down on Monday to get new tires and came up to put 2 busses in the garage
- 53 - came back around \$5000 under the cost of repairs and is running well so far
- 52 - decided not to fix but keep for spare parts
- Ordering a bus for the fall of 2023
 - People are ordering busses now for the fall of 2023 due to the time it is taking to build them with the part delays
 - Our timeline will need to change for purchasing our bus in 2023
- Repair Reserve
 - Water Heater - hoping to have it installed in August or September by Trane
 - Security System - The cameras are on backorder
 - Doors - will hopefully be installed next week
- Supply Chain Assistance - Awarded \$6000 for cafeteria fund

II REQUEST FOR BOARD ACTION

A. Board Members

1. Approve the Transcript of Board Minutes from April 12, 2022
Res#0154-22
Be it RESOLVED, The Board of Trustees hereby approves the transcript of the minutes from April 12, 2022 board meeting.
Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0
2. Approve the Transcript of Board Minutes from April 29, 2022 BOCES Budget Vote
Res#0155-22
Be it RESOLVED, The Board of Trustees hereby approves the transcript of Board Minutes from April 29, 2022 BOCES Budget Vote.
Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0
3. Approve Superintendent Contracts
Res#0156-22

Be it RESOLVED, The Board of Trustees hereby approves the Superintendent Contract (3 years).

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

B. Treasurer

1. Approve the Treasurer Reports

Res#0157-22

Be it RESOLVED, that the Board of Education hereby approves the Treasurer's reports consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

2. Approve the Payment of Claims

Res#0158-22

Be it RESOLVED, that the Board of Education hereby approves the Payment of Claims as listed on Warrant #11.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

C. Superintendent

1. Approve the Response to Intervention ELA/Math Job Description

Res#0159-22

Be it RESOLVED, that the Board of Education hereby approves the Response to Intervention ELA/Math Job Description.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

2. Approve the Head Custodian Job Description

Res#0160-22

Be it RESOLVED, that the Board of Education hereby approves the Head Custodian Job Description.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

3. Approve update to Head Bus Driver Job Description

Res#0161-22

Be it RESOLVED, that the Board of Education hereby approves the Head Bus Driver Job Description.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

4. Appoint Head Bus Driver

Res#0162-22

Be it RESOLVED, that the Board of Education hereby appoints Paula Blackwell as the Head Bus Driver, effective April 15, 2022.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

5. Appoint Director of Health and Safety

Res#0163-22

Be it RESOLVED, that the Board of Education hereby appoints Sandy Moore as the Director of Health and Safety, effective April 15, 2022.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

III PRIVILEGE OF THE FLOOR

"In accordance with its practice and for legal and ethical consideration, the Board of Trustees of the Edinburg Common School District does not permit oral comments from the public relating to specific personnel decisions regarding individuals employed by the District during the portion of its meeting where the Board permits public comment. Members of the public are welcomed to send questions, comments, or concerns regarding these or other matters to the Board in writing"

IV ADJOURNMENT

Angela Ludwig made a motion to adjourn at 18:25. Dr. Mary Ann Borden seconded the motion all were in favor.

Dates to Remember:

May 13th	Wellness Day
May 16th	11:30 Dismissal ½ Day PD
May 17th	12-8 Budget Vote
May 24th	6pm Slice and a Story
May 27th	No School Unused Snow Day
May 30th	No School Memorial Day
June 1st	3pm PTO Meeting
June 7th	6pm Game Night
June 14th	6pm BOT Meeting

E.C.S. Mission: To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A2

Action Date: June 14, 2022

Effective Date: June 14, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the transcript of minutes from the May 10, 2022 Annual Budget Hearing.

Cost Analysis:

Notes:



Edinburg Common School
Annual Budget Hearing
May 10, 2022 6:30 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 18:25
- B. Roll Call
- | | | | |
|----------------|-------------------------------------|---------------------|-------------------------------------|
| Angela Ludwig | <input checked="" type="checkbox"/> | Dr. Mary Ann Borden | <input checked="" type="checkbox"/> |
| Michelle Ellis | <input checked="" type="checkbox"/> | Meaghan Cherry | <input checked="" type="checkbox"/> |
| Sandy Moore | <input checked="" type="checkbox"/> | | |
- C. Election of Chairperson
- Angela Ludwig made a motion to elect Sandy Moore as Chairperson.
Dr. Mary Anne Borden seconded the motion and all were in favor.**
- D. Welcome

Welcome to the annual budget hearing. When asking question on the annual budget proposition please:

- Stand
- State your name and address
- Direct your question to the designated chairperson

II BOARD PRESENTATION ITEMS

- 2022-2023 Proposed Budget
- Board Candidates -
 - Shaleah Dame
 - Robert McCloskey

III PRIVILEGE OF THE FLOOR

"In accordance with its practice and for legal and ethical consideration, the Board of Trustees of the Edinburg Common School District does not permit oral comments from the public relating to specific personnel decisions regarding individuals employed by the district during the portion of its meeting where the board permits public comment. Members of the

public are welcomed to send questions, comments, or concerns regarding these or other matters to the Board in writing.”

IV ADJOURNMENT

Angela Ludwig made a motion to adjourn at 18:47

Dr. Mary Anne Borden seconded the motion and all were in favor.

BUDGET VOTE MAY 17, 2022 12:00 pm - 8:00 pm

Dates to Remember:

June 14th

6:00 pm

Board Meeting

E.C.S. Mission: To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A3

Action Date: June 14, 2022

Effective Date: June 14, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the transcript of minutes from the May 17, 2022 Budget Vote.

Cost Analysis:

Notes:

EDINBURG COMMON SCHOOL DISTRICT

TALLY SHEET

2022-2023

May 17, 2021

“As chairman, having determined that all absentee ballots received from the postal service have been placed in the ballot box before 8:00 p.m., I now declare the polls closed.”

(INSPECTORS OF ELECTION PROCEED TO CANVASS THE VOTE and report findings to the Chairman)

The following is the result of the vote as announced to me by the Inspectors of Election.

Total number of voters on poll list	Absentee Ballots	Total number of ballots	
<u>175</u>	<u>13</u>	<u>188</u>	
	<i>Yes Votes</i>	<i>No Votes</i>	<i>Blank/Void</i>
Proposition # 1 2021-2022 School Budget	137	49	2
Proposition #1 Total Votes			
	<i>Yes Votes</i>	<i>No Votes</i>	<i>Blank/Void</i>
Proposition # 2 Election of School Board Member			
Proposition #2 Total Votes			
	<i>Yes Votes</i>	<i>No Votes</i>	<i>Blank/Void</i>
Board of Trustees Member Shaelah Dame	72	-	-
Board of Trustees Member Robert McCloskey	110	-	-
Write In Votes Other	2	-	4
Board Member Total Votes	184	-	4

Signature of Tellers: Dorothy Edwards
Sam R. Kivell

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-4

Action Date June 14, 2022

Effective Date: June 14, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the CSE/CPSE recommendations for students: 100120, 100155, 100144 and 100077.

Cost Analysis:

Notes:

**Edinburg Common School
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy'

AltID#: 100155

Grade: 01

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School				
05/04/2022	06/14/2022	Committee on Special Education / Annual Review	Classified	BOCES Class in a Public School(BOCES-PSD) / BOCES HFM McMabb				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	<u>Service Delivery Recommendations</u>
Special Class	09/06/2022	06/22/2023	8:1+2	5	Weekly	5hr.	Special Classes	Full day
Special Class	07/04/2022	08/12/2022	6:1+2	5	Weekly	5hr.	Classroom	Daily.
Speech/Language Therapy	09/06/2022	06/22/2023	Individual	2	Weekly	30min.	Therapy Room	pull out
Occupational Therapy	09/06/2022	06/22/2023	Individual	2	Weekly	30min.	Therapy Room	Pull Out
Occupational Therapy	09/06/2022	06/22/2023	Small Group	1	Weekly	30min.	Therapy Room	Pull out
Counseling Services	09/06/2022	06/22/2023	Small Group	1	Weekly	30min.	Counselor's Office	
Physical Therapy	09/06/2022	06/22/2023	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/06/2022	06/22/2023	Small Group	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/06/2022	06/22/2023	Small Group	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/06/2022	06/22/2023	Individual	1	Weekly	30min.	Therapy Room	push in classroom
Occupational Therapy	07/04/2022	08/12/2022	Individual	2	Weekly	30min.	Therapy Room	
Occupational Therapy	07/04/2022	08/12/2022	Individual	2	Weekly	30min.	Therapy Room	
Occupational Therapy	07/04/2022	08/12/2022	Small Group	1	Weekly	30min.	Therapy Room	
Counseling	07/04/2022	08/12/2022	Small Group	1	Weekly	30min.	Therapy Room	
Physical Therapy	07/04/2022	08/12/2022	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/04/2022	08/12/2022	Small Group	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/04/2022	08/12/2022	Small Group	1	Weekly	30min.	Therapy Room	
Team Meeting Consultation	09/06/2022	06/22/2023	Individual	1	Weekly	30 minutes	Classroom	Push into the classroom

**Edinburg Common School
Committee Meeting Recommendations for Board of Education**

Grade: 06

AltID#: 100077

Student: 'Board of Education Copy'

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School				
04/13/2022	06/14/2022	Committee on Special Education / Annual Review	Classified	BOCES Class in a Public School(BOCES-PSD) / BOCES HFM Gloversville				
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations
Special Class (Educational Life Skills Program)	09/06/2022	06/22/2023	12:1+1	5	Weekly	5hr. 30min.	Special Class	
Special Class (Educational Life Skills Program)	07/04/2022	08/12/2022	12:1+4	5	Weekly	5hr. 30min.	Classroom	
Occupational Therapy	09/06/2022	06/22/2023	Small Group	1	Weekly	30min.	Therapy Room	
Occupational Therapy	09/06/2022	06/22/2023	Individual	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/06/2022	06/22/2023	Individual	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/06/2022	06/22/2023	Small Group	2	Weekly	30min.	Therapy Room	
Counseling	09/06/2022	06/22/2023	Individual	1	Weekly	30min.	Classroom	
Counseling	07/04/2022	08/12/2022	Individual	1	Weekly	30min.	Classroom	
Occupational Therapy	07/04/2022	08/12/2022	Small Group	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/04/2022	08/12/2022	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/04/2022	08/12/2022	Small Group	1	Weekly	30min.	Therapy Room	
Team Meeting Consultation	07/04/2022	06/22/2023		1	Weekly	30 minutes	School building	
Training in the Use of Specific Positive Behavioral Interventions	07/04/2022	06/22/2023		1	Yearly	Throughout the School Year	HFM BOCES	

**Edinburg Common School
Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'	AltID#: 100120	Grade: 03
Meeting Date 05/23/2022	Committee / Reason Committee on Special Education / Reevaluation/Annual Review	Decision Declassified
BOE Date 06/14/2022	Placement Recommendation / School Home Public School District(HPSD) / Edinburg Common School	

**Edinburg Common School
Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'		AltID#: 100144		Grade: 05	
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
04/13/2022	06/14/2022	Committee on Special Education / Reevaluation/Annual Review	Classified	Home Public School District(HPSD) / Edinburg Common School	
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period
Resource Room Program (Reading Support)	09/06/2022	06/26/2023	5:1	3	Weekly
Consultant Teacher Services (Reading Support)	09/06/2022	06/26/2023	Direct	5	Weekly
					Duration
					30min.
					Location
					Resource Room
					Service Delivery Recommendations
					Isabella will be pulled one on one for to
					Classroom

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-5

Action Date June 14, 2022

Effective Date: July 1, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the CSE/CPSE contract with Northville Central School District for the 2022-2023 school year.

Cost Analysis:

Notes:

**AGREEMENT BY AND BETWEEN
THE BOARD OF EDUCATION OF
THE EDINBURG COMMON SCHOOL DISTRICT
AND
THE NORTHVILLE CENTRAL SCHOOL DISTRICT**

The following sets forth the agreement between the Northville Central School District and the Edinburg Common School District for the sharing of administrative services between the Districts for the 2022-2023 school year.

Specifically, Northville and Edinburg hereby agree to share the services of Nicole Martin the CSE/CPSE Chairperson for both Northville and Edinburg.

1. The CSE/CPSE chairperson will continue to be employed by Northville and shall, simultaneously, act as the CSE/CPSE Chairperson for Edinburg.
2. It is agreed that for the 2022-2023 school year, the CSE/CPSE chairperson will provide services as CSE/CPSE Chairperson for the Edinburg in addition to the Northville school district on a schedule to be mutually agreed upon between the parties.
3. In exchange for the services of the CSE/CPSE Chairperson, Edinburg will pay to Northville, a stipend of \$3,000 (plus applicable FICA/Medicare & TRS retirement rates) for the term hereof.
4. Additionally, in exchange for the services of CSE/CPSE Chairperson, Edinburg will pay to Northville, \$473.39 (plus applicable FICA/Medicare & TRS retirement rates) per day for any days worked during the summer months.
5. The CSE/CPSE Chairperson shall furnish and maintain throughout the length of the Agreement, a valid appropriate certificate to serve as a CSE/CPSE Chairperson.
6. It is also agreed that in exchange for CSE/CPSE Secretary services, Edinburg will pay to Northville, a stipend of \$400.00 (plus applicable FICA/Medicare & ERS retirement rates) for the term hereof.
7. Payments shall be in two installments (January & June), processed with a stipend claim form filled out by the CSE/CPSE chairperson and signed by both Superintendents.
8. This Agreement may be amended and/or extended by mutual agreement between the districts. In addition, this agreement and the employment of the CSE/CPSE chairperson may be terminated at any time by either party by giving thirty (30) calendar days written notice to the other party.

For Edinburg Common School:

President, Board of Education

Date

For Northville Central School:



President, Board of Education



Date

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-6

Action Date June 14, 2022

Effective Date: July 1, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the contract for legal service, with Girvin and Ferlazzo, for the 2022-2023 school year.

Cost Analysis:

Notes:

School District Legal Counsel Agreement

This agreement is made and entered into this _____ day of _____, 2022, by and between the **EDINBURG COMMON SCHOOL DISTRICT** with its offices located at 4 Johnson Road, Edinburg, New York, 12134 hereinafter referred to as the “**DISTRICT**,” and **GIRVIN & FERLAZZO P.C.**, with its offices located at 20 Corporate Woods Blvd, Albany, New York 12211, hereinafter referred to as the “**FIRM**”.

The District hereby retains and employs the Firm as its general legal counsel to provide the District comprehensive legal advice and consultation regarding all legal matters which might arise in the course of the District’s operations and as requested by the District and as are more specifically set forth below.

1. The Firm will provide School District legal services under an annual retainer agreement on the following basis:
 - A. Labor relations services for the Teachers Association and Support Staff Association collective bargaining units which include the following services:
 - Collective bargaining including drafting of proposals and meetings with District officials.
 - Mediation, fact finding, super conciliation, grievance processing.
 - One arbitration (excluding just cause) per unit, per year.
 - One improper practice proceeding (including conferences but excluding hearings and appeals to the PERB board) per unit, per year.
 - “Day-to-day” advice (meaning either brief telephone advice or brief written advice) on all matters related to the above labor services or other legal issues that may arise.
2. In consideration of the foregoing, the District hereby agrees to compensate the Firm as follows:
 - An annual retainer of \$15,000.00 or \$1,250.00 per month, billed over the course of the school year (e.g. July 1st to June 30th) for legal services as outlined in “1” above.
 - All work not covered by the retainer will be billed separately as non-retainer work at the Firm’s attorney hourly rate of \$190.00 and paralegal hourly rate of \$80.00 for general matters, with the exception of bond and note financing, for which a separate fee will be arranged.


- Legal services for litigation, hearings, and special education matters will be billed separately at the Firm’s attorney hourly rate of \$210.00 and paralegal hourly rate of \$80.00. “Litigation” refers to matters under the jurisdiction of the state and federal courts and administrative agencies. “Hearings” are defined as any proceeding in which witnesses will be called, sworn, examined, and cross-examined before an independent finder of fact who will decide the outcome of the case.
 - Construction matters will be billed separately, at the hourly rate of \$215.00.
 - Only significant costs or expenses which are incurred by the Firm on behalf of the District will be billed to the District. Such costs are large photocopying projects, large postage fees, stenographic reporters’ fees, witness fees and court costs. Travel to the District or routine office costs such as local telephone costs, faxes, routine copies, etc. will not be billable to the District.
3. The District will have access to all attorneys and professional staff employed by the Firm.
 4. The term of this Agreement shall be from July 1, 2022, through June 30, 2023. The District may, in its sole discretion, for any reason, terminate this Agreement earlier than June 30, 2023, upon thirty (30) days’ written notice from the District to the Firm, subject only to payment of earned fees, including a pro rata determination of the paid retainer, and disbursements as of the date of termination. The Firm shall also have the right to terminate this Agreement upon thirty (30) days written notice.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

EDINBURG COMMON SHOOOL DISTRICT

GIRVIN & FERLAZZO. P.C.

By: _____
Superintendent of Schools

By: 

Erin R. Morris, Esq.
Shareholder

Dated: _____

Dated: June 8, 2022

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-7

Action Date June 14, 2022

Effective Date: July 1, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the contract for the Certified Water Operator, with Kenneth Cramer, for the 2022-2023 school year.

Cost Analysis:

Notes:

EDINBURG COMMON SCHOOL

“A Great Place to Grow and Learn”

4 Johnson Road
Edinburg, N.Y. 12134
(518) 863-8412
ecs1@edinburgcs.org

Administrative Office:

Superintendent, Michelle Ellis
Business Manager, Sandy Moore
Data Coordinator, Meaghan Cherry
COVID-19 Coordinator, Michelle Ellis

Board of Trustees:

President, Angela Ludwig
Board Member, Dr. Mary Borden

June 14, 2022

Kenneth H. Cramer

310 Bunker Hill Road
Northville, NY 12134

This agreement between the Edinburg Common School District and Kenneth H. Cramer, Certified Water Operator, shall be in effect from July 1, 2022 to June 30, 2023.

Both parties agree that Mr. Cramer will be retained as a Licensed Certified Water Operator for the Edinburg Common School District as required by the NYS Department of Health. This includes managing all sampling as required throughout the year as well as approving the daily monitoring reports at the end of each month. Mr. Cramer will continue to work with the engineers from Saratoga County Department of Health to ensure the school is operating in accordance with all NYS regulations. He will be paid a stipend of \$425 per month for the 2022-2023 school year.

We thank you for your ongoing support and we look forward to working with you again this coming school year.

X _____

Kenneth H. Cramer
NYS Certified Water Operator

X _____

Angela Ludwig
Board of Trustees President

**KENNETH H. CRAMER
310 BUNKER HILL ROAD
MAYFIELD, NY 12117**

June 1, 2022

Edinburg Common School
Attn: Michelle Ellis, Superintendent
4 Johnson Road
Edinburg, NY 12134

Dear Superintendent Ellis:

Thank you for the opportunity to provide the Edinburg Common School and staff with Water Operator Training along with approving the monthly water reports over the past year. As our current agreement will expire on June 30, 2022, I am pleased to provide the following quote for your review:

A monthly payment of \$425.00 for the school year commencing July 1, 2022 through June 30, 2023.

If accepted I will agree to fulfill the duties of the Licensed Water Operator for the Edinburg Common School as required by the NYS Department of Health. This would include managing all sampling as required throughout the year as well as approve the daily monitoring reports at the end of each month. I will also continue working with the engineers from Saratoga County Department of Health to assure the school is operating in accordance with all NYS regulations.

Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kenneth H. Cramer". The signature is stylized and cursive.

Kenneth H. Cramer
NYS Certified Water Operator

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II A-8

Action Date June 14, 2022

Effective Date: June 14, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the review and updates to policies 0000 thru 0115-E.

Cost Analysis:

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II B-1

Action Date: June 14, 2022

Effective Date: June 14, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the Treasurer's report consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

Cost Analysis:

Notes: The Board will review the Treasurer's report prior to the Meeting.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II B-2

Action Date: June 14, 2022

Effective Date: June 14, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the Payment of Claims as listed on Warrant #12.

Cost Analysis:

Notes: The Board will review the Warrant prior to the Meeting. The complete receiving packet, inclusive of purchase orders, packing slips, and invoices will be available to be reviewed by the board.

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II B-3

Action Date: June 14, 2022

Effective Date: June 14, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves the following budget transfer:

\$4,500.00 from A5510.16 Salaries to A5510.4 Contractual

\$7,200.00 from A5510.16 Salaries to A5510.45 Supplies

Cost Analysis:

Notes: To cover the repairs on Bus 53

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT III C-1

Action Date: June 14, 2022

Effective Date: July 1, 2022

Action: Be it RESOLVED, that the Board of Education hereby appoints Thomas Moore and Joshua Schaperjahn as the Summer Program Teachers.

Cost Analysis: As per EEA Contract

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT III C-2

Action Date: June 14, 2022

Effective Date: July 1, 2022

Action: Be it RESOLVED, that the Board of Education hereby appoints Celeste English and Beth Van Every as the Summer Program Substitute Teachers.

Cost Analysis: As per EEA Contract

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT III C-3

Action Date: June 14, 2022

Effective Date: July 1, 2022

Action: Be it RESOLVED, that the Board of Education hereby appoints Wendy Ferguson as the Summer Program LTA.

Cost Analysis: As per CSEA Contract

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT III C-4

Action Date: June 14, 2022

Effective Date: July 1, 2022

Action: Be it RESOLVED, that the Board of Education hereby appoints Paula Blackwell, Doreen Cunningham and Becky Burden as the Summer Bus Drivers.

Cost Analysis: As per CSEA Contract

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT III C-5

Action Date: June 14, 2022

Effective Date: July 1, 2022

Action: Be it RESOLVED, that the Board of Education hereby appoints Jennifer Rockwell and Deborah Wilson as the Summer Bus Attendants.

Cost Analysis: As per CSEA Contract

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT III C-6

Action Date: June 14, 2022

Effective Date: June 27, 2022

Action: Be it RESOLVED, that the Board of Education hereby appoints Sean Rogers as the Head Custodian, effective June 27, 2022. There will be a six-month probationary period starting June 27, 2022 thru December 26, 2022.

Cost Analysis: As per CSEA Contract

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT III C-7

Action Date: June 14, 2022

Effective Date: June 27, 2022

Action: Be it RESOLVED, that the Board of Education hereby appoints Ethan Moore as the Summer Helper, effective June 27, 2022.

Cost Analysis: At a rate of \$14.50 per hour

Notes:

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II C-8

Action Date: June 14, 2022

Effective Date: June 10, 2022

Action: Be it RESOLVED, that the Board of Education hereby accepts the retirement of John Atherton, Night Cleaner, effective June 10, 2022.

Cost Analysis:

Notes:



Mrs. Sandy Moore <businessoffice@edinburgcs.org>

Retirement

1 message

John Atherton <papajohnnfd@icloud.com>
To: businessoffice@edinburgcs.org

Thu, Jun 2, 2022 at 4:17 PM

Sandy,

In the consultation with NYSLRS about my retirement, I made them aware of my current health condition. In light of that, I was advised to request my retirement as soon as possible, which is 15 days from when I submitted my application, that is, June 10.

Please let the board know about my intention.

~John Atherton

Sent from my iPhone

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II C-9

Action Date: June 14, 2022

Effective Date: June 30, 2022

Action: Be it RESOLVED, that the Board of Education hereby accepts the resignation of Marissa Tennant, LPN., School Nurse, effective June 30, 2022.

Cost Analysis:

Notes:



Mrs. Sandy Moore <businessoffice@edinburgcs.org>

(no subject)

1 message

ECS Nurse <nurse@edinburgcs.org>

Fri, Jun 10, 2022 at 9:14 AM

To: Michelle Ellis <mellis@edinburgcs.org>, "Mrs. Sandy Moore" <businessoffice@edinburgcs.org>

June 3rd, 2022

To Whom it may Concern:

As the school year comes to a close, I am sad to inform you that I will not be returning for the 2022-2023 school year. I am resigning from my position as the school nurse at Edinburg Common School as of June 30th, 2022. My family was given an opportunity that we could not pass up and we will be moving near Madison, New York. I would like to thank you for the opportunity to meet and be a part of your school community.

Thank you,

Marissa Tennant LPN

Motion by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

BOARD ACTION

EXHIBIT II C-10

Action Date: June 14, 2022

Effective Date: May 23, 2022

Action: Be it RESOLVED, that the Board of Education hereby approves Danielle Morris as a substitute Aide, Cafeteria Worker and Office.

Cost Analysis:

Notes: