

EDINBURG COMMON SCHOOL

Regular BOT Meeting Minutes

TO: Edinburg Common School Board of Trustees and Superintendent  
FROM: Alexis Kramer- Recorder of the Meeting  
RE: Transcript of Minutes – March 14, 2018  
PRESENT: Michael Evans Board of Trustees Vice-President  
Angela Ludwig Board of Trustees Board Member  
Kimberly S. Hromada Superintendent of Schools  
Sandy Moore Treasurer and Business Manager  
Alexis Kramer District Clerk

**I. INTRODUCTION**

- A. Call to Order - The Regular School Board Meeting was called to order at 6:12 p.m. followed by the Pledge of Allegiance.
- B. Roll Call – Board President Michael Evans called for roll call.
- C. Privilege of the Floor- None
- D. Board Reports/Announcements/Discussions- None
- E. Superintendent Report/Announcements-

1. Mrs. Moore mentioned that there would be a 2.95 tax levy increase. That would mean that \$69,000 could be added to the budget. Mrs. Moore also stated that there have been multiple maintenance issues, one being the double doors need to be replaced. Each set of doors is about \$10,000 each and we need five new ones. The new PA system and new clock system are about \$8-\$10,000 each. Mrs. Moore recommended to the board that this could come from the repair reserve. She stated that we can only access this reserve every ten years, and that whatever amount is taken out must be spent. She asked that the Board consider transferring money from this account to pay for the school's repairs.

**Res # 0117-18**

Michael Evans made a motion to transfer \$100,000.00 from the repair reserve for repairs. Angela Ludwig seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

Superintendent Kimberly Hromada discussed evaluations for the Board members and for herself. She also stated that she would be sending out a staff survey this

year to help evaluate herself. She asked that the board members make a motion to approve the use of the same evaluation tool as last year.

**Res # 0118-18**

Michael Evans made a motion to use the same evaluation for the Board members and Superintendent as last year's evaluations. Angela Ludwig seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

Ms. Hromada mentioned that Leslie Ford came for our Superintendent Conference day and did a wonderful exercise86386 with the staff. Ms. Hromada stated that she shared a de-escalation video to the staff on how to stay calm when working with students and how to avoid situations escalating in the classroom. She also mentioned how she asked the staff as a whole to reflect on positives and negatives throughout the past year and how the school can grow moving forward. She stated how she would share this information with the Board.

**II. OLD BUSINESS**

A. Mrs. Moore said that the playground will hopefully start April 13<sup>th</sup>, and that Peter Bradt has been asked to assist as many of the materials are extremely heavy. Ms. Hromada said that she would email the three quotes for the diesel tanks to the Board members. Mr. Evans suggested that Mr. Bradt could at least give us the removal cost.

**III. BOARD ACTION ITEMS**

A. Transcript of Minutes

1. Regular Monthly Meeting February 28, 2018

**Res # 0119-18**

Michael Evans made a motion to approve Transcript of Minutes from the February 28, 2018 Board of Trustees Regular Meeting. Angela Ludwig seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

**IV. REQUEST FOR BOARD ACTION**

A. Board Members

1. Approve the 2018-2019 School Calendar. (Ms. Hromada stated that the Northville CSD and Edinburg CSD Parent/Teacher Conference Days do not match. Almost all PD days do. There will be six snow days this upcoming year and 900 instructional hours are required a year and that cannot include lunch and recess.)

**Res # 0120-18**

Michael Evans made a motion to approve the 2018-2019 School Calendar. Angela Ludwig seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

**B. Treasurer**

1. Approval of Treasurer Report

**Res # 0121-18**

Angela Ludwig made a motion to approve the Treasurer Report that include Bank Reconciliations as well as Interest Statements and Budget Status Reports for Cafeteria, Federal, General, Trust & Agency, Expendable Trust, and Payroll Accounts. Michael Evans seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

2. Approval of Payment of Claims

**Res # 0122-18**

Michael Evans made a motion to approve Payment of Claims as listed on Warrant #9. Angela Ludwig seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

**V. PRIVILEGE OF THE FLOOR**

Michael Evans made an announcement that the April Board meeting will be held at 4:00 p.m. instead of 6:00 p.m. due to a meeting at BOCES.

Krissy Petruso asked Mrs. Moore why the general fund was so high and what gets paid out of it. Mrs. Moore answered in that it covers all of the school's bills and expenses.

**Res # 0123-18**

Michael Evans made a motion to enter executive session at 6:36 p.m. to discuss specific personnel matters. Angela Ludwig seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

**Res # 0124-18**

Michael Evans made a motion to exit executive session at 7:18 p.m. Angela Ludwig seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

**VI. ADJOURMENT**

**Res # 0125-18**

Michael Evans made a motion to adjourn the Regular Monthly Meeting at 7:19 p.m. Angela Ludwig seconded the motion. (*Vote was 2 ayes, 0 nays, 0 abstain*)

Respectfully Submitted,

Alexis Kramer  
District Clerk