

**PENDING BOARD APPROVAL OF  
EDINBURG COMMON SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

TO: Edinburg Common School Board  
FROM: Connie Jo Edwards – Recorder of the Meeting  
RE: Transcript of Minutes – November 14, 2016  
PRESENT: Ms. Kimberly Hromada, Ms. Jacqueline Nichols, Mr. John Olmstead,  
Mrs. Connie Edwards and Mrs. Sandy Moore  
ABSENT: Mr. Michael Evans

I. INTRODUCTION

- A. Call to Order – The Regular School Board Meeting was called to order at 5:03 p.m. followed by the Pledge of Allegiance.
- B. Roll Call – Board President Jacqueline Nichols called for roll.
- C. Welcome – Board President Jacqueline Nichols welcomed everyone.
- D. Privilege of the Floor – Mrs. Candy Frasier requested to speak to the Board behind closed doors.
- E. Agenda Changes – There were no agenda changes
- F. Board Reports/Announcements – Board President Jacqueline Nichols commented about the Roast Beef Dinner. Ms. Nichols heard a lot of good comments and wanted to thank all the volunteers and PTO for a job well done.
- G. Superintendent Reports/Announcements – Superintendent Hromada briefed everyone on several items.  
Superintendent Hromada advised the Board that the Dental Hygienist was here and saw 21 students and is scheduled for a return visit on November 21, 2016.  
Ms. Hromada is working with B/P and NCS to make sure we are on the same calendar days for PD days. Also, we will make sure that Parent Teacher Conference Days are on the same schedule as NCS. Ms. Hromada presented a Substitute Tidbits that goes over procedures for cafeteria and playground etc. Ms. Hromada talked about the October PD day that was well received and was based on the importance of word work, vocabulary, and grammar presented

by Mrs. Paster and Mrs. Ellis. Presentation was based on Bringing Words to Life by *Isabel Beck*.

The January PD Day will be based on Social Media. Our Attorney's from Girvin and Ferlazzo will be here as well as 2 presenters on Reading and Project Based Learning.

Ms. Hromada advised the board that two more readers have been added to the list of volunteers. Applications have been completed and screening will be done.

A survey was done by the staff on what is going well and any concerns. Staff will brainstorm on solutions. Process can be overwhelming to get to the point where we need to be.

Ms. Hromada spoke about the tuition and will have a further discussion later on in the meeting.

Mrs. Moore gave an update on the HVAC system. All rooms are functioning at 47%. Air filter's or air ventilation units need to be cleaned. Fan coils are the original. Received a quote to clean air ventilation units in amount of \$6,000. Once units are cleaned then our maintenance department can change the filters. Also the exhaust unit in gym is very loud. This fan is now part of the airflow which will turn on and off frequently. M & E Mechanical recommended to install a centrifical fan at a cost of \$10,000. On November 17 Trane will come and teach staff how to control the fan.

Mr. Sitts and Ms. Hromada provided a presentation on all test data and reading, analyzing the data and what to do with the data they don't like. There are three core principals

1. What do we want our children to learn (Standards)
2. How do we know they learned it (Data Driven Instruction)
3. What do we do if they have not learned it (RtI)

Ms. Hromada discussed the tuition policy for Out of District Students. Out of eight schools in our region 4 are open enrollment and 4 charge tuition. We currently have 8 students out of district that pay tuition and 2 staff children that do not pay tuition. Board will discuss and get back to Ms. Hromada on decision for either open enrollment or to charge tuition.

Ms. Hromada



II. OLD BUSINESS

The task sheet was reviewed and discussed.

III. BOARD ACTION ITEMS

A. Transcript of Minutes

1. October 3, 2016 and October 17, 2016

**Res # 0058-16**

Jacqueline Nichols moved for adoption of a resolution to approve Transcript of Minutes from the October 3, Regular Monthly Meeting and October 17, 2016 Special Board of Trustees Meeting. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

B. CPSE/CSE Recommendations

1. **Res # 0059-16**

Jacqueline Nichols moved for adoption of a resolution to approve the CSE Recommendation for case # 100096. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

IV. REQUEST FOR BOARD ACTION

A. Board Members

1. Approve RtI Plan

**Res # 0060-16**

Jacqueline Nichols made a motion to table until a special meeting can be set up. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

2. Appoint Substitute Aide

**Res # 0061-16**

John Olmstead moved for adoption of a resolution to appoint Mrs. Tabitha Edwards as substitute aide for the remainder of the 2016-2017 school year. Rate of pay will be per current substitute rate. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

3. Appoint Census Enumerators

**Res # 0062-16**

Jacqueline Nichols made a motion to appointment Mrs. Tiffany Frasier and Mrs. Wendy Ferguson as Census Enumerators for the Edinburg Common School District. John Olmstead seconded the motion. Census will be done over the summer

and reports submitted in October. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

4. Terminate Temporary Probation

**Res # 0063-16**

Jacqueline Nichols moved for adoption of a resolution to approve to terminate the temporary probation for Mr. Alan Shults, effective October 24, 2016. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

5. Review Public Officers Indemnification Law # 18

**Res # 0064-16**

John Olmstead moved for adoption of a resolution to review and accept the Public Officer Indemnification Law # 18.

Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

6. Approve Job Description Updates

**Res # 0065-16**

Jacqueline Nichols moved for adoption of a resolution to approve the Job Description Updates. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

7. Approve Temporary Leave of Absence

**Res # 0066-16**

Jacqueline Nichols moved for adoption of a resolution to approve the temporary Leave of Absence request from Mrs. Peggy Trzaskos effective November 7-18, 2016. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

8. Award Replacement Window Bid

**Res # 0067-16**

John Olmstead made a motion to table until complete research has been completed. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

9. Approve Memorandum Of Agreement for EEA Contract

**Res # 0068-16**

Jacqueline Nichols moved for adoption of a resolution to approve the Memorandum of Agreement to EEA Contract. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

10. Approve Policy Updates

**Res # 0069-16**



Jacqueline Nichols moved for adoption of a resolution to approve the updates to policies 2120.1 Candidate and Campaigning and #4327 Homebound Instruction. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

B. Treasurer

1. Approve Treasurer Reports

**Res #0070-16**

John Olmstead moved for adoption of a resolution to approve the Treasurer Reports that include bank reconciliations for Cafeteria, Capital, Federal, General, Payroll, Expendable Trust and Trust & Agency as well as Interest Statements, and Budget Status Reports. Jacqueline Nichols seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

2. Approve Payment of Claims

**Res # 0071-16**

Jacqueline Nichols moved for adoption of a resolution to approve Payment of Claims as listed on Warrant # 5. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

C. Superintendent

V. **PRIVILEGE OF THE FLOOR**

Mrs. C. Frasier asked to see if a student's social emotional drive is taken into consideration on test scores, attendance, and lack of motivation. Need to look at whole picture in order to make a child successful. A lot of students get stressed out before the state tests. Mrs. Blackwell had a question on the outside evaluator. Mr. Moore went over the process which included the pre-meeting, the observations, and then the post observation meeting.

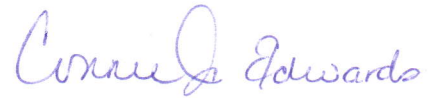
Jacqueline made a motion to enter into executive session for personnel reasons at 7:05 p.m. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

Jacqueline Nichols made a motion to return to open meeting at 7:43 p.m. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried.

VI. ADJOURNMENT

Jacqueline Nichols made a motion to adjourn the Regular Monthly Meeting at 7:50 p.m. John Olmstead seconded the motion. The vote was Ayes 2, Nays 0, Abstain 0. The motion was carried and the meeting adjourned.

Respectfully Submitted,



Connie Jo Edwards  
District Clerk