

**PARENTS BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY:**

In accordance with New York State Education Law Section 2-d, the Edinburg Common School District provides the following Parents' Bill of Rights for Data Privacy and Security, which is applicable to all students and their parents and legal guardians.

*(1) A student's personally identifiable information cannot be sold or released for any commercial purposes;*

*2) In accordance with FERPA and Section 2-d of the New York State Education Law, parents have the right to inspect and review the complete contents of their child's education record;*

*(3) State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred;*

*(4) A complete list of all student data elements collected by the State is available for public review at [http://www.p12.nysed.gov/irs/sirs/2011-12/2011-12SIRSGuidance/NEWER/2013-14SIRSManual\\_9-1\\_20131107.pdf](http://www.p12.nysed.gov/irs/sirs/2011-12/2011-12SIRSGuidance/NEWER/2013-14SIRSManual_9-1_20131107.pdf) or by writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany NY 12234, email to CPO@mail.nysed.gov. The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.*

*(5) Parents have the right to submit complaints about possible breaches of student data. Any such complaint must be submitted, in writing, to:*

*Michelle Ellis, Superintendent  
Edinburg Common School  
4 Johnson Road, Edinburg, N.Y. 12134  
mellis@edinburgcs.org 518-863-8412*

*Family Policy Compliance Office  
U.S. Department of Education  
Independence Avenue SW  
Washington, D.C. 20202-4605*