

SCHOOL ADMISSIONS

The district shall provide a public education to all persons between the ages of five and 21 who have not received a high school diploma and are entitled to attend school. If such persons reside in the district, they may attend without payment of tuition. Residence is defined as both physical presence and intent to remain in the district. A completed admission package and proof of residency are required before admittance is granted and may be required throughout the student's career in the Edinburg Common School District.

Upon registration, all new students shall be required to present:

1. Documentation of age: a birth certificate (original or certified transcript, including a foreign birth certificate) or a passport (including a foreign passport). If neither of these are available, the District may consider other evidence, which has been in existence for at least two years, such as: government issued identification, school photo I.D. with date of birth, consulate identification card, hospital or health records, military dependent I.D. card, documents issued by government agencies, court-issued documents, Native American tribal documents, or records from non-profit international aid agencies or voluntary agencies, an adoption record, or previously verified school records;
2. Record of immunizations and a health certificate from a licensed physician, and
3. Documentation of District residency: A minimum of three (3) forms of documentation are required as proof of residency. **More than three (3) may be required by the District.** Examples of acceptable forms of documentation include, but are not limited to, mortgage/deed or lease documents to a house/condominium/apartment, a statement by the parent/guardian's landlord, property owner or co-tenant, or a statement by a third party relating to physical presence in the District, a pay stub, income tax form, telephone or utility bills or other bills, membership documents based upon residency, official driver's license, learner's permit, or non-driver identification, rent payment receipts, a copy of a money order for payment of rent, a letter from a parent's employer that is written on company letterhead, voter registration document, or a state- or other government-issued ID, documents issued by federal, state, or local agencies, or judicial custody orders or guardianship papers showing residency.

The District shall not request or require a Social Security card or number, or any information which would tend to reveal the immigration status of the child, the parent, or the person in parental relation, in any forms, meetings or other communication, at the time of and/or as a condition of enrollment.

The District shall review all submitted documentation, and make a determination of a student's eligibility to attend District schools as soon as possible, but within three business

days of initial enrollment, or four days if the documentation is presented on the third day. The District may verify documentation of age from a foreign country, but will not delay enrollment during verification. At any time during the school year, notwithstanding any prior determination to the contrary, the District may make a determination that a student is not eligible to attend the District's school, subject to the procedures outlined in the regulations of the Commissioner of Education.

Cross-ref: 5155, Student Withdrawal from School

Ref: Education Law 99903; 904; 3202;
3208 Public Health Law 92164

Adoption: December 10, 1998
Revised: January 12, 2021
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