



Edinburg Common School
Board of Trustees Meeting Agenda
September 12, 2023 6:00 p.m.

I INTRODUCTION:

- A. Call to order - Pledge of Allegiance - 6:05 PM
- B. Roll Call
 - Angela Ludwig Dr. Mary Ann Borden
 - Robert McCloskey - ABS Michelle Ellis
 - Anna Finch Sandy Moore
- C. Welcome
- D. Privilege of the Floor - None
- E. Agenda Changes -
 - A7- Approve Agreement for Special Education/Related Services 100216
 - C5 - Appoint Substitute Bus Attendants
- F. Board Reports/Announcements - None
- G. Superintendent Reports/Announcements
 - Start of School
 - It is the fifth day of school and it is going very well.
 - We are ironing out schedules and transportation needs at this time. We have a 90 minute block for ELA/reading now.
 - WIN (What I Need) 1st - 6th grade math and ELA now have 35 minutes extra time in the afternoon.
 - Local Assessments as per APPR
 - IReady assessments are three times a year
 - F&P assessments are three times a year
 - Unit Assessments, Progress Monitoring, QPS assessments will all be done.
 - Math and ELA support is our biggest focus academically and we will be analyzing the data from these assessments to monitor the students' progress.
 - PTO
 - Held the first meeting on September 5, 2023. There are four members at this time, with an additional two-three parents and staff willing to help.
 - PTO arranged for the Pop Pops Ice Cream Truck to come to the school during the first week as a welcome kick off to the new school year. PTO has also talked about planning a field trip, events for spirit week, and will attend the Open House with an information table to encourage community participation.
 - Grandparent's/Special Person's Day is set for September 15, 2023

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- 7:45-8:30 am Grandparents/Special Persons are invited to the school for a visit with their student and breakfast. There are currently over 30 signed up with more expected.
 - Open House Set for September 21, 2023
 - The Open House will be held in the Gymnasium at 5:30 pm.
 - It will begin with an overview of the annual Response to Intervention and Attendance Policy by Ms. Ellis.
 - Public Safety Day Set for October 11, 2023
 - This is a day to learn about community service with the event held on site and lunch will be provided. Organizations such as ENCON and Saratoga Sheriff's Unit with their K-9 Unit will be in attendance.
 - Superintendent Goals - the Superintendent Goals for 2023-2024 that were previously submitted to the Board have been reviewed with no changes and verbal confirmation by Board Member, Robert McCloskey (ABS), was given to Angela Ludwig.
- H. Business Manager Reports
- Averys - Sealcoating was put on the parking lot over the Labor Day weekend. They were prompt and they did a good job.
 - CEP Provision for Cafeteria - A two-part application was submitted and it was approved and meals for this school year can be provided for students free of charge.
 - Cafeteria Program - a thank you is extended to Deborah Wilson and to Board Member, Dr. Mary Ann Borden for helping in the cafeteria at the beginning of school opening. The Cafeteria Manager is working long hours to make sure everything runs efficiently.
 - WC Audit - our statistics were reviewed from the previous year and they were good with no claims filed in a year and so we were informed we are getting a refund.
 - West & Co. Audit - three auditors came from West & Co. Audit and spent three days. There are no outstanding issues.
 - PBIS update - a "Be the I in Kind" banner was ordered and placed in the hallway. When the students stand against it they can be the "I" in kind; and support this message in a creative way. There will be t-shirts and events will take place quarterly: such as a scavenger hunt, snowtubing, a bounce house, and a year end trip. We will also show-case a new word a week; and the teachers will give accolades to student/s when they are observed demonstrating the meaning of the word.
 - Wellness Committee updates - there will be a global "around the world" wellness theme this year.

II REQUEST FOR BOARD ACTION

A. Board Members

1. Approve the transcript of Board minutes from August 15, 2023
Res#0045-24

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Be it RESOLVED, that the Board of Education hereby approves the transcript of board minutes from the August 15, 2023 board meeting.
Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

2. Approve the Superintendent Goals for 23-24 School Year

Res#0046-24

Be it RESOLVED, that the Board of Education hereby approves the Superintendent Goals for 23-24 School Year.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

3. Accepts the Annual Audit

Res#0047-24

Be it RESOLVED, that the Board of Education hereby accepts the Annual Audit for the 2022-2023 school year performed by West and Company.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

4. Approve substitute rates

Res#0048-24

Be it RESOLVED, that the Board of Education hereby appoints Michelle Ellis as the Lead Evaluator of teachers as she has met the requirements of 8 NYCRR30.29 and the Edinburg Common School Annual Professional Performance Review Plan (APPR 3012d) for certification during the 2023-2024 school year.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

5. Appoint Outside Evaluator under APPR Regulations 3012d

Res#0049-24

Be it RESOLVED, that the Board of Education hereby appoints Tara Caraco as the Outside Evaluator of teachers as she has met the requirements of 8 NYCRR30-29 and the Edinburg Common School Annual Professional Performance Review Plan (APPR 3012d) for certification during the 2023-2024 school year.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

6. Approve CSE/CPSE recommendations 100216

Res#0050-24

Be it RESOLVED, that the Board of Education hereby approves CSE/CPSE recommendations 100216.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

7. Approve Agreement for Special Education/Related Services 100216

Res#0051-24

Be it RESOLVED, that the Board of Education hereby approves agreement for Special Education/Related Services 100216.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

B. Treasurer

1. Approve the treasurer reports

Res#0052-24

Be it RESOLVED, that the Board of Education hereby approves the Treasurer's reports consisting of Budget and revenue status reports as well as bank reconciliations for General, Cafeteria, Federal, Payroll and Capital Funds.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

2. Approve the payment of claims

Res#0053-24

Be it RESOLVED, The Board of Trustees approves the payment of claims as listed on Warrant #3.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

3. Approve the budget transfer

Res#0054-24

Be it RESOLVED, The Board of Trustees approves the budget transfer: \$8,000 transfer from A2110.4 contractual to A2110.48 textbooks to cover the cost of CKLA 2nd edition books.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

C. Superintendent

1. Accept Resignation

Res#0055-24

Be it RESOLVED, that the Board of Education hereby accepts the resignation of Anthony Tennant, Cook Manager, effective date August 28, 2023.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

2. Appoint Cook Manager

Res#0056-24

Be it RESOLVED, that the Board of Education hereby appoints Deborah Wilson as Cook Manager effective August 28, 2023. There will be a six-month probationary period starting on the first day of employment.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

3. Appoint Cook

Res#0057-24

Be it RESOLVED, that the Board of Education hereby appoints Tanya Southworth as Cook effective September 5, 2023. There will be a six-month probationary period starting on the first day of employment.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

4. Appoint Homework Club Teachers

Res#0058-24

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Be it RESOLVED, that the Board of Education hereby appoints Beth Van Every, Julie Hampton, and Ashley Shultz as the Homework Club Teachers.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

5. Appoint Substitute Bus Attendants

Res#0059-24

Be it RESOLVED, that the Board of Education hereby appoints Substitute Bus Attendants: Darcie Decker-Knapp, Tanya Southwork, and Deborah Wilson.

Motion by: A.L. 2nd by: M.B. Vote: Yes 2 No 0 Abstain 0

III PRIVILEGE OF THE FLOOR

Angela Ludwig made a motion to enter into executive session at 6:37 PM to discuss matters related to matters leading to the employment, promotion of a particular person/s. Dr. Mary Ann Borden seconded the motion and all were in favor.

Angela Ludwig made a motion to return to regular session at 7:07 PM. Dr. Mary Ann Borden seconded the motion all were in favor.

IV ADJOURNMENT

Angela Ludwig made a motion to adjourn at 7:07 PM. Dr. Mary Ann Borden seconded the motion all were in favor.

Respectfully Submitted,

***Anna Finch
District Clerk***

Dates to Remember:

September 15, 2023 Grandparents Day Breakfast

September 15, 2023 Eagle Afternoon Kick-Off at 2:00 PM

September 21, 2023 - Open House 5:30 pm -6:30 pm

September 22, 2023 - Picture Day

September 25, 2023 - Early Dismissal 11:45 AM - Half Day

October 11, 2023 - Public Safety Day

E.C.S. Mission: To provide a quality education and a caring environment for all students so that they may grow, achieve, and make a positive contribution to our ever changing world.